

TOWN OF WAYLAND
NOTICE OF MEETING

Clifford Lewis, Chair
Michael Wegerbauer, Vice Chair

Sherre Greenbaum
George Uveges
Tsung Chiang

Posted in accordance with the provisions of the Open Meeting Law*
www.mass.gov/ago/openmeeting

NAME OF BOARD:	BOARD OF PUBLIC WORKS (BoPW)
DATE OF MEETING:	Wednesday April 24, 2024
TIME OF MEETING:	6:00 PM
PLACE OF MEETING:	ZOOM ONLY

AGENDA

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. All topics may be subject to deliberation and vote. In addition to common abbreviations, the BoPW uses DPW for the Department of Public Works, MWRRA for the Massachusetts Water Resources Authority and PFAS for per-and-polyfluoroalkyl.

One may watch or may participate remotely with the meeting link that can be found at
<https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>

Pursuant to Chapter 2 of the Acts of 2023, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

- 6:00 Opening Remarks and Roll Call – 5 minutes
- 6:05 Announcements – 2 minutes
- 6:07 Public Comment – 5 minutes
- 6:12 Water Abatement Request – 6 Bent Avenue
 - Presentation – Applicant – 5 minutes
 - Discussion and possible vote, BoPW – 5 minutes
- 6:22 Council on Aging (COA) Request to move soil from COA to Route 20 South Landfill
 - Presentation - Ben Keefe and Ben Gould (CMG Environmental) – 5 minutes
 - Discussion and possible vote, BoPW – 5 minutes
- 6:32 Water Rates for Fiscal Year 2025
 - Status – Tom Holder and Cliff Lewis – 2 minutes
 - Water Model Update - Matt Abrahams – 10 minutes
 - Use of Retained Earnings (RE) – Presentation - Mike Wegerbauer, Tom Holder, Cliff Lewis and Brian Keveny – 10 minutes
 - Board Discussion and possible votes on Model, RE and Water Fees – 25 minutes
- 7:19 Outlook for Summer Water Supply
 - Summary - Don Millette and Tom Holder – 10 minutes
 - Discussion of summer outlook and possible Water Ban, BoPW - 15 minutes
 - Board Discussion and possible vote – 5 minutes

- 7:49 Transfer Station (TS) Status and Revenue Projections
- Opening Remarks – Tom Holder – 2 minutes
 - Financial Materials Presentation – George Uveges – 10 minutes
 - TS Town Meeting (TM) Flyer – Sherre Greenbaum – 7 minutes
 - BoPW Discussion and possible votes on Operations, Fees and TM Flyer – 11 minutes
- 8:19 Town Meeting Article 31 Establish Athletic Fields Planning Committee
- Board Discussion and possible Sense of the Board Vote – 5 minutes
- 8:24 Updates on:
- Emergency MWRA connection - Cliff Lewis and Tom Holder – 10 minutes
 - Discussion and possible vote on Eversource letter – 5 minutes
 - PFAS Regulations – Tom Holder and Don Millette – 5 minutes
 - Route 20 South Landfill – Cliff Lewis and Tom Holder – 5 minutes
 - 195 South Main Street Clean-up – Cliff Lewis and Tom Holder – 5 minutes
 - Wayland Bylaws Chapter 72-4 and possible vote– Tom Holder – 5 minutes
- 8:59 Board Member Concerns – 10 minutes
- Lakeshore Drive
 - Crosswalks
 - Weston Day Care Facility
- 9:09 Approve Minutes Board of Public Works (BoPW) – 5 minutes
- February 27, 2024
- 9:14 Set dates for Upcoming Meetings – Board – 5 minutes
- 9:19 Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any
– 5 minutes
- 9:24 Concluding Remarks – 5 minutes
- 9:29 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda

BoPW Meeting 4/24/2024

Meeting Packet

BoPW Meeting 4/24/2024

Opening Remarks and Remote Roll Call

BoPW Meeting 4/24/2024

Announcements

BoPW Meeting 4/24/2024

Public Comment

BoPW Meeting 4/24/2024

Water Abatement - 6 Bent Ave

Wayland DPW - Residential Abatement/Adjustment Request Form

Abatements are a reduction in the amount of money owed on a utility bill due to unforeseen circumstances (Ex. water leak). Adjustments are a data entry error. Each case must be reviewed for determination and signed by the DPW Director (authorized by the BOPW and WWMDC). Customer's balance must be current, request must be submitted within 30 days of the billing date, and proof of repair must be provided. One abatement is granted per lifetime. (Note: for Irrigation, abatements are 20% of the calculated abatement formula).

Name	[REDACTED]	Phone	[REDACTED]
Property Address	[REDACTED]		
Account#	[REDACTED]	Bill #	[REDACTED]
Bill Date	2/29/2024	Irrigation ABT (YES/NO)	NO
Current Total Bill \$	\$24,943.59	Current Total Usage by FT ³	140700
Reason for Request	They received a very high bill and sent their licensed plumber to look for leaks. They did find one toilet leaking on 10/25/23 and replaced the flush valve on 10/31/23. Work order from plumber is provided. Water Department confirmed that meter usage looked ok on 11/08/23.		
Resolution	Will get an average usage from the prior 3 same cycles and use that to calculate what their bill typically would have been. Average = 14,900 cuft		

CURRENT CHARGES					
CURRENT WATER USAGE CHARGE		\$23,456.92			
CURRENT PFAS CHARGE		\$1,456.67			
CURRENT WATER FEES CHARGE		\$30.00			
CURRENT SEWER USAGE CHARGE			IF APPLICABLE		
CURRENT SEWER BASE CHARGE			IF APPLICABLE		
NEW BILLED WATER USAGE					
USAGE BY FT ³	14900				
		RATE			TIER
TIER 1	1,500	\$6.09	\$91.35		0-15
TIER 2	1,500	\$8.28	\$124.20		15-30
TIER 3	5,000	\$10.04	\$502.00		30-80
TIER 4	6,900	\$17.25	\$1,190.25		80+
NEW WATER USAGE CHARGE	14,900		\$1,907.80		
NEW PFAS CHARGE			\$118.47		
NEW BILLED SEWER USAGE (if applicable)					
WASTEWATER CAPACITY IN FT ³					
		RATE			TIER
TIER 1		\$5.76	\$0.00		0 - 0
TIER 2		\$17.28	\$0.00		> 0
NEW W.W. USAGE CHARGE	0		\$0.00		
NEW WASTEWATER BASE CHARGE			\$0.00		
FEES					
WATER BASE CHARGE			\$30.00		
MISC WATER FEES			\$0.00	*when applicable	
TOTAL WATER FEES			\$30.00		

NEW SEWER USAGE CHARGE	\$0.00
NEW SEWER BASE CHARGE	\$0.00
SEWER USAGE ABATEMENT	\$0.00
SEWER BASE ABATEMENT	\$0.00

NEW WATER USAGE CHARGE	\$1,907.80
NEW PFAS CHARGE	\$118.47
NEW WATER FEES CHARGE	\$30.00
WATER ABATEMENT	(\$21,549.12)
PFAS ABATEMENT	(\$1,338.20)
WATER FEES ABATMENT	\$0.00

TOTAL ABATEMENT AMOUNT	(\$22,887.32)
TOTAL NEW BILL CHARGES	\$2,056.27

*totals may be off a penny due to rounding

Submitted By: [Signature] Date: 3-20-24

Approved: YES ☐ NO ☐

DPW Director: _____ Date: _____



[REDACTED]
[REDACTED]
Wayland, MA 01778

[REDACTED]
[REDACTED]
November 3, 2023

Don Millette
Superintendent
Wayland Water Department
66 River Road
Wayland, MA 01778

Dear Don Millett:

I am writing to request an abatement to the 10/17/23 water bill for [REDACTED] at the [REDACTED]
[REDACTED]

The amount of water 140,700 costing \$24,943.59 far exceeds historical usage for a single building at [REDACTED] (see attached usage history).

The [REDACTED] has had a licensed plumber check for leaks and found none. We did find one toilet that needed a new flush valve and that was completed.

Please let me know if you have any questions or need further clarification. Thank you for your consideration in this matter.

Sincerely,

[REDACTED]
[REDACTED]

Enclosure



Completed Work Order Form -

Work Order Number:
Date & Time Created: 10/25/2023 11:06:00 AM
Date & Time Scheduled: N/A
Date & Time Completed: 10/31/2023 12:10:00 PM
Work Order Priority: Routine

Permission To Enter: Yes
Work Order Requested By:
Work Order Created By:
Work Order Assigned To:

Work Order Task: GENERAL MAINTENANCE

Labor

Date: 10/31/2023

Hrs.: 0.00

Rate: \$30.22

Type:

Labor Total: \$0.00 Billed: \$0.00

Task Totals: \$0.00 Billed: \$0.00

Work Order Totals: \$0.00 Billed: \$0.00

Description: Check building 6 tenant units for plumbing leaks. Found toilet leak 6#7

Work Completed: Repair toilet 6#7

Custom Checklist Items

Tenant Charge?

Completed
N/A

Signature
N/A

Town of Wayland
DPW-Water Division
66 River Rd.
Wayland, MA 01778



Town of Wayland Water Charges

Make Checks Payable to:
Town of Wayland
P.O. Box 663
Medford, MA 02155-0007

Office Hours
Monday, 8:00AM - 7:00PM
Tuesday-Thursday, 8:00AM - 4:00PM
Friday, 8:00AM - 12:30PM

**BILLS ARE AVAILABLE TO PAY ONLINE AT
WWW.WAYLAND.MA.US**

COCHITUATE MA 01778

Questions regarding invoice should be addressed to the
DPW Water Division at 508-358-3672.

Questions regarding payments should be addressed to the
Collector's Office at 508-358-3633.

Interest will accrue at 14% annually if not paid in full by the due date.

Account #	Bill #	Service Location			Parcel Identifier	Issue Date	Due Date	
██████████	26668	██			██████████	10/17/2023	11/16/2023	
Service Description	Meter	Previous Read Date	Current Read Date	Previous Meter Reading	Current Meter Reading	Read Type	Usage	Charge
RES WATER	██████████	02/09/2023	10/03/2023	703000	843700	A	140700	\$23,456.92
SEMIANNUAL BASE CHARGES				0			0	\$30.00
PFAS								\$1,456.67
CONSUMPTION HISTORY				READ CODES:		Total Current Billing \$24,943.59		
MM/YY	USAGE	MM/YY	USAGE	A = Actual	Previous Balance \$-2,030.58			
02/23	22300	08/21	14800	E = Estimate	Interest			
08/22	13300	02/21	14500		Total Amount Due \$22,913.01			
02/22	13300	08/20	16400					
Last Payment Amt.		5,518.99						
Last Payment Date		03/25/2024						

REMITTANCE COPY
Water

The Commonwealth of Massachusetts
TOWN OF WAYLAND
Water Charges

COCHITUATE MA 01778

REMITTANCE COUPON Please Return With Payment

Account Number:

Bill Number: 26668

LOCATION:

Mail Payments and Make Checks Payable to:

Town of Wayland
P.O. Box 663
Medford, MA 02155-0007

Total Current Charges	\$24,943.59
Past Due	\$-2,030.58
Interest	
Pay This Amount	
\$22,913.01	
Due Date	11/16/2023

11806042024800026668400024046732

CALL DATE: 11.5.23

ACCOUNT #:

Call Taken by: Linda

DPW/WATER DIVISION

Job Date: 11.8.23

Day: Wednesday

Time: 1:00

Owner's Name:

Contact Name:

Property Address:

New Owner's Name:

Home Phone:

Reason for Call: Final Closing Date:

email yes/no
email:Mark Out
Fix TP/MXU - GET Read

Conclusion:

Please check toilet to make sure
leak has been fixed

Checked Meter in Basement, all Set, no more leaks

Meter Information	Existing	Removed	Installed
ID #:			
MXU #:			
Last Read:			
TP Location:			
Meter Location:			
Meter Size:			
Water Off?			
Tag #:			

CURRENT/FINAL READ:

Color & Type of Building:

Color:

RES APT CONDO BUSINESS

Grounded: Y / N

Irrigation: Y / N

Fire Sprinkler: Y / N

Backflow Type:

PVB DCV RP

Pipe Size:

Dig Safe #:

Job Date Good For:

Utilities Notified:

Verizon, N. Star Electric, National Grid gas, Key Span, Boston Gas, Com Cast

Level 3 Communications, MCI, Shell Oil, Tenn. Pipeline, On Target

Police Detail Needed: Y / N

Highway Personnel:

Date Completed: 11/8/23

Initials: BZ

Notice left: Y / N

CALL DATE: 3.21.24 ACCOUNT #: [REDACTED] Call Taken by: [REDACTED]

DPW/WATER DIVISION

Job Date: 3.27.24 Day: Wednesday Time: 9:00

Owner's Name: [REDACTED] Contact Name: [REDACTED]

Property Address: [REDACTED]

New Owner's Name: [REDACTED] Home Phone: [REDACTED]

Reason for Call: Final Closing Date: email yes/no email: Mark Out Fix TP/MXU - GET Read

- Can firm no leak in toilet
- Get read

Conclusion: Checked meter, meter not spinning. leak fixed.

Meter Information	Existing	Removed	Installed
ID #:	51367669		
MXU #:			
Last Read:	2.11.24 8775		
TP Location:	Frt ctr		
Meter Location:			
Meter Size:	1.75		
Water Off?			
Tag #:			

CURRENT/FINAL READ: 8811

Color & Type of Building: Color: RES APT CONDO BUSINESS

Grounded: Y / N Irrigation: Y / N Fire Sprinkler: Y / N

Backflow Type: PVB DCV RP Pipe Size:

Dig Safe #: Job Date Good For:

Utilities Notified:

Verizon, N. Star Electric, National Grid gas, Key Span, Boston Gas, Com Cast
Level 3 Communications, MCI, Shell Oil, Tenn. Pipeline, On Target

Police Detail Needed: Y / N

Highway Personnel:

Date Completed: 3-27-24 Initials: [REDACTED] Notice left: Y / N

Town of Wayland
Department of Public Works
66 River Road
Wayland, MA 01778

OFFICE HOURS
Monday 8:00 AM - 7:00 PM
Tues-Thurs 8:00 AM - 4:00 PM
Friday 8:00 AM - 12:30 PM

UTILITY BILL

Customer Copy

Keep this portion for your records

BILLS ARE AVAILABLE TO PAY ONLINE AT
WWW.WAYLAND.MA.US

Questions regarding invoices should be addressed to the
DPW Water Division at 508-358-3672

Questions regarding payments should be addressed to the
Collector's Office at 508-358-3633

COCHITUATE, MA 01778

CUSTOMER NAME		SERVICE ADDRESS		PARCEL IDENTIFIER		BILL NUMBER		
BILL DATE		ACCOUNT NUMBER		WASTEWATER DESIGN FLOW (Gall/Day)		DUE DATE		
09/14/2022						10/14/2022		
CHARGE DESCRIPTION		PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READ	CURRENT READ	USAGE (Cubic Feet)	READ TYPE	CHARGE AMOUNT
RESIDENTIAL WATER		02/17/2022	08/05/2022	667200	680700	13500	A	\$1,588.58
SEMIANNUAL BASE CHARGE		04/30/2022	09/30/2022					\$30.00
PFAS								\$98.65

CYCLE	USAGE (Cubic Feet)	CYCLE	USAGE (Cubic Feet)	READ CODE	Total Current Billing	\$1,717.23
08/22	13500	02/19	18000		Previous Balance	\$12,419.57
02/22	13300	08/18	16900	A = Actual	Less Payments Received	\$3,270.03
08/21	14800	03/18	15700	E = Estimate	Adjustments	\$0.00
02/21	14500	09/17	15000	F = Final	Interest	\$0.00
08/20	16400	03/17	17100			
02/20	15200	09/16	12300	W = Water	Total Amount Due	\$10,866.77
09/19	19300					

IF YOUR WATER BILL IS NOT PAID IN FULL WHEN DUE, YOU WILL BE CHARGED
INTEREST AT THE RATE OF 14% PER YEAR AND COLLECTION COSTS

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂

COCHITUATE, MA 01778

UTILITY BILL

Remittance Portion

Account Number
Customer Number
Bill Number
Due Date: 10/14/2022
Total Due: 10,866.77

Service Location

Town of Wayland
P.O. BOX 663
MEDFORD, MA 02155-0007

Please write your Account Number on your check
and enclose this portion of bill with your payment.

11806042023000013715800010866770

Town of Wayland
Department of Public Works
66 River Road
Wayland, MA 01778

OFFICE HOURS
Monday 8:00 AM - 7:00 PM
Tues-Thurs 8:00 AM - 4:00 PM
Friday 8:00 AM - 12:30 PM

UTILITY BILL
Customer Copy

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COCHITUATE, MA 01778

CUSTOMER NAME		SERVICE ADDRESS		PARCEL IDENTIFIER		BILL NUMBER		
BILL DATE		ACCOUNT NUMBER		WASTEWATER DESIGN FLOW (Gal/Day)		DUE DATE		
09/27/2021						10/27/2021		
CHARGE DESCRIPTION		PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READ	CURRENT READ	USAGE (Cubic Feet)	READ TYPE	CHARGE AMOUNT
RESIDENTIAL WATER		02/16/2021	08/24/2021	639100	653900	14800	A	\$1,738.32
BASE CHARGE		03/31/2021	10/31/2021					\$30.00
PFAS								\$0.00

CYCLE	USAGE (Cubic Feet)	CYCLE	USAGE (Cubic Feet)	READ CODE	Total Current Billing	\$1,768.32
08/21	14800	03/18	15700		Previous Balance	\$15,808.35
02/21	14500	09/17	15000	A = Actual	Less Payments Received	\$3,439.87
08/20	16400	03/17	17100	E = Estimate	Adjustments	\$0.00
02/20	15200	09/16	12300	F = Final	Interest	\$0.00
09/19	19300	03/16	14200	W = Water	Total Amount Due	\$14,136.80
02/19	18000	09/15	13000			
08/18	16900					

IF YOUR WATER BILL IS NOT PAID IN FULL WHEN DUE, YOU WILL BE CHARGED
INTEREST AT THE RATE OF 14% PER YEAR AND COLLECTION COSTS

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂

COCHITUATE, MA 01778

UTILITY BILL
Remittance Portion

Account Number:
Customer Number:
Bill Number:
Due Date: 10/27/2021
Total Due: 14,136.80

Service Location

Town of Wayland
P.O. BOX 663
MEDFORD, MA 02155-0007

Please write your Account Number on your check
and enclose this portion of bill with your payment.

11806042022200002177400014136808

Town of Wayland
Department of Public Works
66 River Road
Wayland, MA 01778

OFFICE HOURS
Monday 8:00 AM - 7:00 PM
Tues-Thurs 8:00 AM - 4:00 PM
Friday 8:00 AM - 12:30 PM

UTILITY BILL

Customer Copy

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COCHITUATE, MA 01778

CUSTOMER NAME		SERVICE ADDRESS	PARCEL IDENTIFIER			BILL NUMBER		
BILL DATE		ACCOUNT NUMBER	WASTEWATER DESIGN FLOW (Gal/Day)			DUE DATE		
09/23/2020						10/26/2020		
CHARGE DESCRIPTION		PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READ	CURRENT READ	USAGE (Cubic Feet)	READ TYPE	CHARGE AMOUNT
RESIDENTIAL WATER		02/24/2020	08/26/2020	608200	624600	16400	A	\$1,915.27
BASE CHARGE		03/31/2020	10/31/2020					\$30.00
PFAS								\$0.00

CYCLE	USAGE (Cubic Feet)	CYCLE	USAGE (Cubic Feet)	READ CODE	Total Current Billing	\$1,945.27
08/20	16400	03/17	17100		Previous Balance	\$19,311.96
02/20	15200	09/16	12300	A = Actual	Less Payments Received	\$3,680.56
09/19	19300	03/16	14200	E = Estimate	Adjustments	\$0.00
02/19	18000	09/15	13000	F = Final	Interest	\$0.00
08/18	16900	03/15	13800			
03/18	15700	09/14	16700			
09/17	15000			W = Water	Total Amount Due	\$17,576.67

IF YOUR WATER BILL IS NOT PAID IN FULL WHEN DUE, YOU WILL BE CHARGED
INTEREST AT THE RATE OF 14% PER YEAR AND COLLECTION COSTS

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂

COCHITUATE, MA 01778

UTILITY BILL

Remittance Portion

Account Number: [REDACTED]
Customer Number: [REDACTED]
Bill Number: [REDACTED]
Due Date: 10/26/2020
Total Due: 17,576.67

Service Location
[REDACTED]

Town of Wayland
P.O. BOX 663
MEDFORD, MA 02155-0007

Please write your Account Number on your check
and enclose this portion of bill with your payment.

11806042021400018353300017576679

Water Consumption

Residential Rate-Actual Billing

Wayland, MA 01778

2019		2020		2021		2022		2023		CONSUMPTION (CF)		5 Year Average B
02/28/19	09/04/19	02/24/20	08/26/20	02/16/21	08/24/21	02/17/22	08/05/22	02/09/23	08/15/23	Year	Read Dates	
19,900	19,500	15,700	21,100	19,800	21,300	17,100	14,800	12,400	15,000	Building 4	Building 4	17,660
18,000	19,300	15,200	16,400	14,500	14,800	13,300	13,500	22,300	140,700	Building 6	Building 6	28,800
24,100	21,800	21,200	23,300	24,400	20,400	16,000	19,500	24,300	17,400	Building 8	Building 8	21,240
16,400	15,700	11,900	16,500	10,800	11,100	9,100	6,700	1,800	27,100	Building 10	Building 10	12,710
5,200	3,500	3,300	3,700	2,800	2,800	2,500	2,500	3,400	6,100	Building 12	Building 12	3,580
83,600	79,800	67,300	81,000	72,300	70,400	58,000	57,000	64,200	206,300	TOTAL Annual		
163,400		148,300		142,700		115,000		270,500				

2019		2020		2021		2022		2023		COST	
02/28/19	09/04/19	02/24/20	08/26/20	02/16/21	10/08/21	02/17/22	8/55/22	02/09/23	08/15/23	Year	Read Dates
\$ 2,207.37	\$ 2,373.04	\$ 2,372.55	\$ 2,653.69	\$ 2,476.62	\$ 2,789.42	\$ 2,158.90	\$ 1,943.12	\$ 1,555.97	\$ 2,049.68	Building 4	Building 4
\$ 1,861.62	\$ 2,098.30	\$ 2,342.91	\$ 1,945.27	\$ 1,671.55	\$ 1,768.32	\$ 1,552.80	\$ 1,717.23	\$ 3,317.20		Building 6	Building 6
\$ 2,691.42	\$ 2,980.36	\$ 2,713.41	\$ 2,985.29	\$ 3,175.36	\$ 2,648.04	\$ 1,983.45	\$ 2,759.72	\$ 3,673.00	\$ 2,483.73	Building 8	Building 8
\$ 3,811.65	\$ 1,866.94	\$ 1,809.39	\$ 1,960.34	\$ 1,109.52	\$ 1,187.08	\$ 882.90	\$ 629.57	\$ 151.94	\$ 4,270.74	Building 10	Building 10
\$ 267.75	\$ 412.34	\$ 272.70	\$ 294.71	\$ 218.24	\$ 221.52	\$ 199.15	\$ 211.01	\$ 296.85	\$ 583.69	Building 12	Building 12
\$ 10,839.81	\$ 9,730.98	\$ 9,510.96	\$ 9,839.30	\$ 8,651.29	\$ 8,614.38	\$ 6,777.20	\$ 7,260.65	\$ 8,994.96	\$ 9,387.84	TOTAL Semi	
\$ 20,570.79		\$ 19,350.26		\$ 17,265.67		\$ 14,037.85		\$ 18,382.80		TOTAL Annual	

AVERAGE
 \$ 2,030.58

Water Consumption

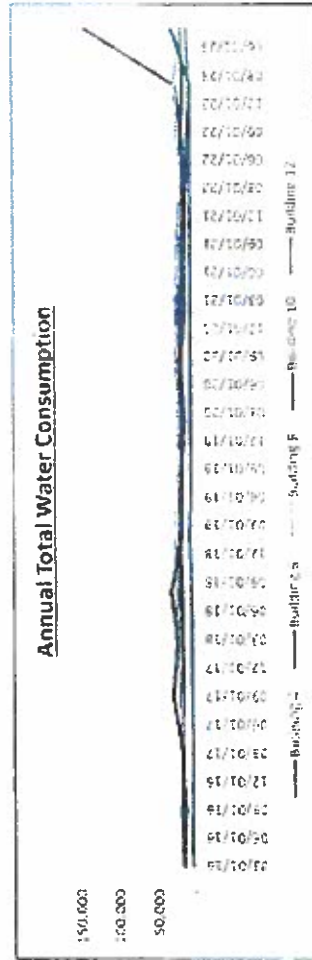
Residential Rate-Actual Billing

Wayland, MA 01778

CONSUMPTION (CF)												CONSUMPTION (CF)	
Year	Read Dates	2016	2017	2018	2019	2020	2021	2022	2023	Read Dates	Year	2023	Total Annual
Building 4	03/07/16	15,900	14,400	16,200	19,900	15,700	19,800	17,100	22,400	08/15/23	Building 4	15,000	
Building 6	09/08/16	18,300	17,100	15,700	18,000	15,200	14,500	13,300	22,300	02/09/23	Building 6	140,700	
Building 8	03/03/17	12,300	15,800	21,300	24,100	21,200	24,400	16,000	24,300	08/15/23	Building 8	17,400	
Building 10	09/05/17	16,000	15,800	23,000	16,400	11,900	10,800	9,100	1,800	02/09/23	Building 10	27,100	
Building 12	03/03/17	2,800	2,500	3,300	5,200	3,300	2,800	2,500	1,400	08/15/23	Building 12	6,100	
OTAT Semi	09/08/16	66,100	66,200	79,500	83,600	67,300	72,300	58,000	64,700	02/09/23	Total Annual	206,100	
Total Annual		125,700	109,100	173,300	163,400	148,300	142,700	115,000	206,100				

COST												COST	
Year	Read Dates	2016	2017	2018	2019	2020	2021	2022	2023	Read Dates	Year	2023	Total Annual
Building 4	03/07/16	\$ 1,586.57	\$ 1,397.12	\$ 1,727.72	\$ 2,207.37	\$ 2,372.55	\$ 2,476.62	\$ 2,158.90	\$ 1,555.97	08/15/23	Building 4	\$ 2,049.68	
Building 6	09/08/16	\$ 1,371.86	\$ 1,738.13	\$ 1,660.17	\$ 1,861.62	\$ 2,342.91	\$ 1,672.55	\$ 1,552.80	\$ 3,317.20	02/09/23	Building 6	\$ 24,943.54	
Building 8	03/03/17	\$ 1,157.15	\$ 1,573.94	\$ 2,416.73	\$ 2,691.42	\$ 2,713.41	\$ 3,175.36	\$ 1,983.45	\$ 1,623.00	08/15/23	Building 8	\$ 2,483.71	
Building 10	09/05/17	\$ 1,371.86	\$ 1,649.72	\$ 2,646.40	\$ 1,811.65	\$ 1,809.39	\$ 1,109.52	\$ 882.90	\$ 151.94	02/09/23	Building 10	\$ 4,270.74	
Building 12	03/03/17	\$ 193.96	\$ 173.95	\$ 239.87	\$ 267.75	\$ 272.70	\$ 218.24	\$ 199.15	\$ 796.85	08/15/23	Building 12	\$ 581.69	
OTAT Semi	09/08/16	\$ 6,502.35	\$ 6,532.86	\$ 8,690.89	\$ 10,839.61	\$ 9,510.96	\$ 8,651.29	\$ 6,777.20	\$ 8,994.96	02/09/23	Total Semi	\$ 34,331.43	
Total Annual		12,183.75	15,333.68	17,381.56	20,570.79	19,350.26	17,265.67	14,037.85	43,326.39				

Annual Total Water Consumption



BoPW Meeting 4/24/2024

**Council on Aging (COA) Request to
move soil from COA to Route 20 South
Landfill**

MEMORANDUM

TO: Wayland Board of Public Works
FROM: Benson R. Gould, LSP, LEP
SUBJECT: Excess soil at 8 Andrew Avenue
DATE: April 18, 2024

Dear Board members:

The Wayland Select Board retained CMG Environmental, Inc. (CMG) in 2002 to provide Licensed Site Professional (LSP) advice and oversight regarding environmental issues at the former Raytheon property then addressed as 430 Boston Post Road. Raytheon Company had occupied this 82½-acre property from 1954 through 1995. During that time they constructed their main building complex (where the current Stop & Shop at 400 Boston Post Road is now) and two small buildings in the southwesterly corner of the property (“Building 12” in 1957 and “Building 21” in 1962).

Raytheon’s operations from the mid-1950s through the mid-1990s resulted in significant contamination of soil and groundwater, primarily adjacent to their main building complex and at the wastewater treatment plant outfall. The Massachusetts Department of Environmental Protection assigned several release tracking numbers to Raytheon because of this contamination, all now consolidated under RTN 3-13302. Raytheon conducted significant environmental remediation between 2002-2004 to address the contamination, and continues to monitor groundwater quality.

Former property owner Wayland Business Center LLC razed Buildings 12 & 21 in 1999 and constructed the existing 8 Andrew Avenue building in 2000. Twenty Wayland, LLC purchased about 75 acres of the former Raytheon property in 2005 and redeveloped about 22 acres of it into the current Wayland Town Center in 2012-2015. The Town of Wayland acquired the 4.16-acre 8 Andrew Avenue parcel in 2015. You are all aware that the Wayland Council on Aging is currently redeveloping the existing building and grounds at this parcel to become a Community Center for the COA and other Wayland groups.

Redevelopment activities generated a substantial amount of soil material in February 2024 (about 4,770 cubic yards), now placed in three stockpiles at this property. The project will reuse about 1,350 cubic yards of this soil as fill and topsoil, but the remainder (~3,420 yd³) is excess material that must leave the site. CMG collected 10 sets of soil samples from these stockpiles in March 2024 to determine if there was any significant contamination in them (see attached Figure 8). Laboratory testing determined that 9 of the 10 samples (representing ~4,320 yd³) had only minimal contamination (see attached Table 7).

The old Wayland landfill at 471 Boston Post Road needs soil material for grading, shaping, and capping as part of its ongoing closure. CMG and the Town would like to truck about 3,500 cubic yards of excess soil from 8 Andrew Avenue to the landfill for this purpose. We believe this would be a very cost-effective way to address both the excess soil at the Community Center property and provide needed soil material for closure of the old Wayland landfill.

MEMORANDUM

CMG also collected 3 sets of shallow soil samples at the old Wayland landfill in March 2024 and had these tested for the same potential contaminants as the material currently stockpiled at 8 Andrew Avenue (results summarized in the last 3 columns of Table 7). We believe that this testing shows that minor contamination present in both sets of samples is quite similar:

- Neither the 8 Andrew Avenue excess soil nor shallow soil at the old Wayland landfill had any detectable volatile organic compounds (VOCs);
- Per- and polyfluorinated alkyl substances (PFAS) are present in both sets of soil samples at nearly identical levels;
- Total petroleum hydrocarbons (TPH) were not detected in the 8 Andrew Avenue soil, and a low level of TPH was identified in 1 landfill soil sample;
- Testing identified low levels of several semi-volatile organic compounds (SVOCs) in soil at 8 Andrew Avenue (all polynuclear aromatic hydrocarbons, PAHs) but did not detect PAHs in landfill soil – however, the maximum concentration of total SVOCs in the 9 samples for which we are seeking BoPW approval is 27.4 mg/Kg (parts per million), and the average concentration of total SVOCs/PAHs is 9.97 mg/Kg – both values well below what DEP allows for use at Massachusetts landfills in their “COMM-97-001” policy (100 mg/Kg total SVOCs);
- Low concentrations of pesticide residues are quite similar between the two sets of soil samples;
- Total metals concentrations are also quite similar between the two sets of soil samples (except that total arsenic was elevated in 1 landfill sample); and
- None of the soil samples are ‘characteristically hazardous’ for ignitability (flashpoint), corrosivity (pH), or reactivity (cyanide or sulfide).

Therefore, CMG and the Wayland Select Board request that the Wayland Board of Public Works approve transport of excess soil from the Council on Aging Community Center project to the old Wayland landfill for use during closure activities. We would also like your authorization for Wayland DPW trucks to transport this material the approximately 0.4 miles down Route 20 between these two properties, and to use DPW equipment to load soil onto those trucks.

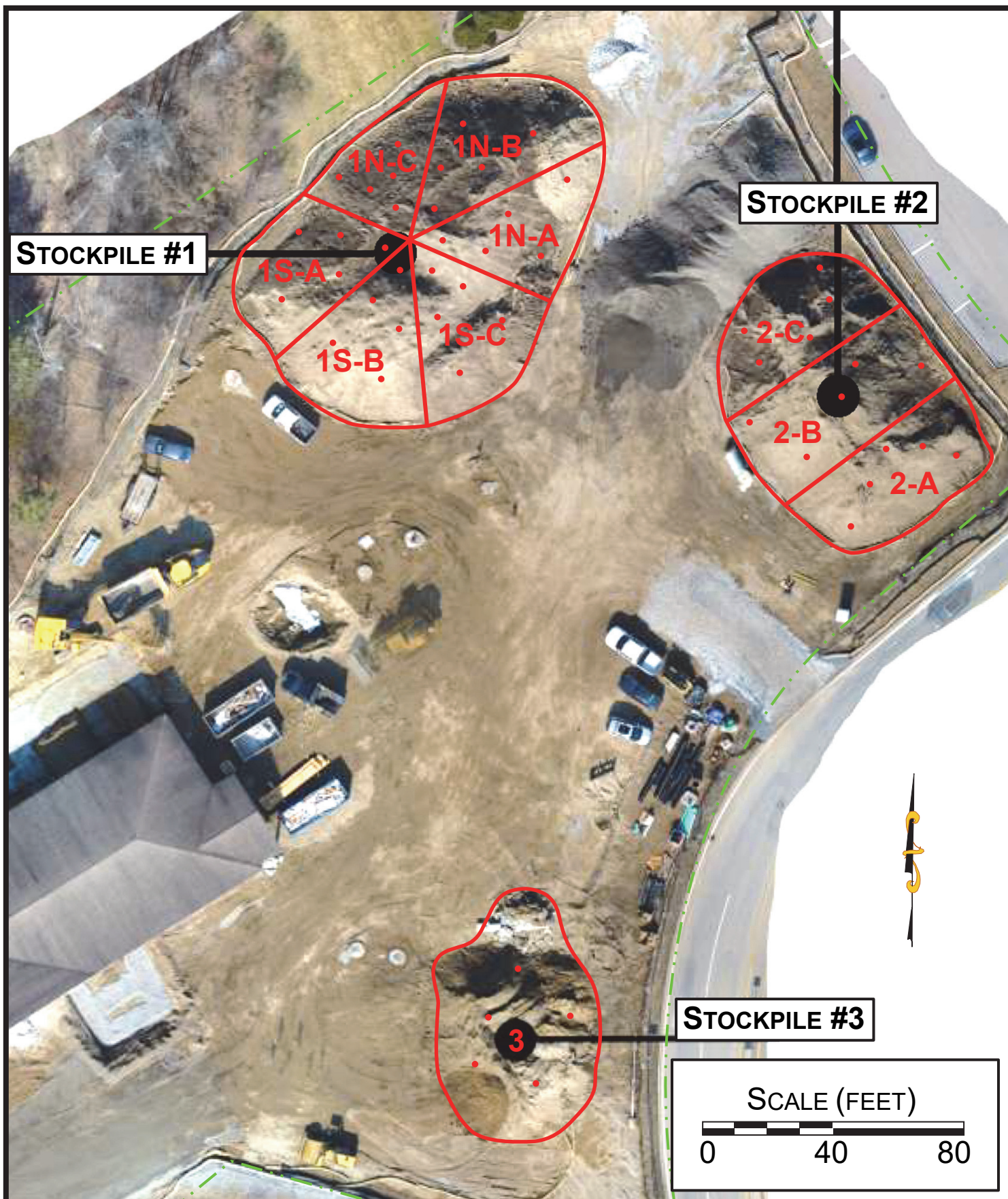


FIGURE 8: STOCKPILE SAMPLING
8 ANDREW AVENUE, WAYLAND MA
CMG ID 2014-055

Test		Parameter		RCS-1 Reportable Concentrations		RCS-2 Reportable Concentrations		COMM-97-001 Lined Landfill		Unlined Landfill		Soil Stockpile #1						Soil Stockpile #2		Stockpile #3	Old Wayland Landfill Soil		
												1S-A 3/13/24	1S-B 3/13/24	1S-C 3/13/24	1N-A 3/13/24	1N-B 3/13/24	1N-C 3/13/24	2-A 3/13/24	2-B 3/13/24	3/13/24	OWL-1 3/13/24	OWL-2 3/13/24	OWL-3 3/13/24
PID	Total Organic Vapors			—								0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0-0.1	0.0	0.0	0.0	0.0
VOCs	All Method 8260 VOCs			Various								BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL
	Total Method 8260 VOCs			Various		10 (total)		4 (total)				BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL
PFAS	Perfluorobutanoic Acid (PFBA)			NE		NE						BRL<5.31E-4	BRL<5.40E-4	BRL<5.14E-4	BRL<5.40E-4	BRL<4.87E-4	BRL<5.43E-4	4.8E-5 (J)	4.7E-5 (J)	BRL<4.98E-4	3.79E-4 (J)	1.14E-4 (J)	1.21E-4 (J)
	Perfluoropentanoic Acid (PFPeA)			NE		NE						BRL<5.31E-4	BRL<5.40E-4	BRL<5.14E-4	BRL<5.40E-4	BRL<4.87E-4	BRL<5.43E-4	BRL<5.46E-4	BRL<5.39E-4	BRL<4.98E-4	1.14E-4 (J)	BRL<5.94E-4	BRL<6.48E-4
	Perfluorohexanoic Acid (PFHxA)			NE		NE						BRL<5.31E-4	BRL<5.40E-4	BRL<5.14E-4	BRL<5.40E-4	BRL<4.87E-4	BRL<5.43E-4	BRL<5.46E-4	BRL<5.39E-4	BRL<4.98E-4	1.52E-4 (J)	7.5E-5 (J)	6.9E-5 (J,F)
	Perfluoroheptanoic Acid (PFHpA)			5E-04		0.4						1.76E-4 (J)	1.78E-4 (J)	1.86E-4 (J,F)	2.13E-4 (J)	1.57E-4 (J)	1.45E-4 (J)	1.94E-4 (J)	1.76E-4 (J)	1.79E-4 (J,F)	3.41E-04	2.32E-4 (J)	2.39E-4 (J)
	Perfluorooctanoic Acid (PFOA)			7.2E-04		0.4						8.5E-5 (J,F)	1.61E-4 (J,F)	1.27E-4 (J,F)	7.60E-5 (J,F)	5.7E-5 (J)	BRL<2.71E-4	8.5E-5 (J)	6.1E-5 (J,F)	BRL<2.49E-4	3.11E-04	2.14E-4 (J)	2.66E-4 (J)
	Perfluorononanoic Acid (PFNA)			3.2E-04		0.4						BRL<2.66E-4	BRL<2.70E-4	BRL<2.57E-4	BRL<2.70E-4	7.5E-5 (J,F)	BRL<2.71E-4	BRL<2.73E-4	BRL<2.69E-4	BRL<2.49E-4	BRL<2.80E-4	1.16E-4 (J,F)	BRL<3.24E-4
	Perfluorooctanesulfonic Acid (PFOS)			2E-03		0.4						4.85E-04	6.37E-04	4.54E-04	4.90E-04	4.02E-04	4.67E-04	5.25E-04	4.38E-04	1.59E-4 (J)	2.51E-4 (J,F)	3.68E-04	5.00E-04
	Perfluorodecanoic Acid (PFDA)			3E-04		0.4						7.7E-5 (J)	BRL<2.70E-4	BRL<2.57E-4	BRL<2.70E-4	8.4E-5 (J,F)	8.1E-5 (J,F)	BRL<2.73E-4	BRL<2.69E-4	BRL<2.49E-4	BRL<2.80E-4	BRL<2.97E-4	9.7E-5 (J,F)
	N-Methyl Perfluorooctanesulfonamidoacetic Acid (NMeFOSAA)			NE		NE						5.28E-4 (J,F)	BRL<5.40E-4	BRL<5.14E-4	BRL<2.31E-4	BRL<4.87E-4	BRL<5.43E-4	BRL<5.46E-4	BRL<5.39E-4	BRL<4.98E-4	BRL<5.61E-4	BRL<5.94E-4	BRL<6.48E-4
	Perfluoroundecanoic Acid (PFUnA)			NE		NE						BRL<5.31E-4	BRL<5.40E-4	BRL<5.14E-4	6.2E-5 (J,F)	3.86E-4 (J,F)	BRL<5.43E-4	BRL<5.46E-4	BRL<5.39E-4	BRL<4.98E-4	BRL<5.61E-4	BRL<5.94E-4	8.7E-5 (J,F)
	N-Ethyl Perfluorooctanesulfonamidoacetic Acid (NEtFOSAA)			NE		NE						3.70E-4 (J,F)	BRL<5.40E-4	BRL<5.14E-4	BRL<2.31E-4	3.34E-4 (J)	BRL<5.43E-4	BRL<5.46E-4	BRL<5.39E-4	BRL<4.98E-4	BRL<5.61E-4	BRL<5.94E-4	BRL<6.48E-4
	All other PFAS compounds by Method 537.1M (24 analytes)			NE		NE						BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL
	Sum of detected regulated "PFAS6" compounds			NE		NE						4.85E-04	6.37E-04	4.54E-04	4.90E-04	4.02E-04	4.67E-04	5.25E-04	4.38E-04	BRL<2.49E-4	6.52E-04	3.68E-04	5.00E-04
	Sum of all detected PFAS compounds			NE		NE						4.85E-04	6.37E-04	4.54E-04	4.90E-04	4.02E-04	4.67E-04	5.25E-04	4.38E-04	BRL	6.52E-04	3.68E-04	5.00E-04
TPH	Total Petroleum Hydrocarbons			1,000		3,000		5,000		2,500		BRL<280	BRL<280	BRL<280	BRL<280	BRL<280	BRL<290	BRL<280	BRL<290	BRL<260	BRL<62	100	BRL<66
SVOCs	Anthracene			1,000		3,000						0.36	0.79	BRL<0.27	BRL<0.25	BRL<0.26	BRL<0.27	BRL<0.26	BRL<0.26	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Benzo(a)anthracene			20		300						0.87	2.5	BRL<0.27	0.37	0.46	0.63	0.51	1.0	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Benzo(a)pyrene			2		30						1.0	2.6	0.28	0.54	0.61	0.82	0.69	1.3	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Benzo(b)fluoranthene			20		300						1.3	3.3	0.41	0.81	0.83	1.1	0.94	1.8	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Benzo(g,h,i)perylene			1,000		3,000						0.61	1.2	BRL<0.27	0.33	0.33	0.48	0.39	0.68	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Benzo(k)fluoranthene			200		3,000						0.53	1.2	BRL<0.27	0.28	0.34	0.42	0.37	0.69	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Chrysene			200		3,000						1.0	2.6	BRL<0.27	0.53	0.62	0.81	0.68	1.4	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Dibenzo(a,h)anthracene			2		30						BRL<0.27	0.26	BRL<0.27	BRL<0.25	BRL<0.26	BRL<0.27	BRL<0.26	BRL<0.26	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Fluoranthene			1,000		3,000						2.0	4.9	0.42	BRL<0.25	1.1	1.5	1.2	2.5	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Indeno(1,2,3-cd)pyrene			20		300						0.70	1.4	BRL<0.27	0.89	0.37	0.54	0.43	0.75	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Phenanthrene			10		1,000						1.3	2.8	BRL<0.27	0.36	0.54	1.0	0.61	1.4	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	Pyrene			1,000		3,000						1.6	3.8	0.36	0.74	0.85	1.2	0.95	2.0	BRL<0.24	BRL<0.29	BRL<0.28	BRL<0.30
	All other Method 8270 SVOCs			Various								BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL
	Total Method 8270 SVOCs			Various		100		100				11.3	27.4	1.47	4.85	6.05	8.50	6.77	13.5	BRL	BRL	BRL	BRL
PCBs	Aroclor 1260											BRL<0.075	BRL<0.074	BRL<0.075	BRL<0.071	BRL<0.075	BRL<0.077	BRL<0.074	BRL<0.075	BRL<0.069	BRL<0.081	0.44	BRL<0.087
	Total PCBs			1		4		<2		<2		BRL<0.075	BRL<0.074	BRL<0.075	BRL<0.071	BRL<0.075	BRL<0.077	BRL<0.074	BRL<0.075	BRL<0.069	BRL<0.081	0.44	BRL<0.087
Pest.	4,4-DDE (p,p')			7		30						0.023	0.018	0.0093	0.016	BRL<0.0075	0.021	0.011	0.011	BRL<0.0069	0.020	BRL<0.0078	BRL<0.0080
	4,4-DDT (p,p')			7		30						0.029	0.020	0.011	0.020	0.0085	0.024	0.026	0.015	BRL<0.0069	0.011	BRL<0.0078	BRL<0.0017
	Dieldrin			0.09		0.6						BRL<0.0038	BRL<0.0037	BRL<0.0037	BRL<0.0036	0.0058	0.040	BRL<0.0037	BRL<0.0037	BRL<0.0035	BRL<0.0041	BRL<0.0078	BRL<0.0044
	All other Method 8081 pesticides			Various								BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL
Herb.	All Method 8151 herbicides			Various								BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL	BRL
Total Metals	Antimony			20		40		—		—		BRL<3.8	BRL<3.6	BRL<4.0	BRL<3.5	BRL<3.7	BRL<3.7	BRL<4.0	BRL<3.4	BRL<3.5	BRL<4.3	BRL<3.6	BRL<4.2
	Arsenic			20		20		40		40		6.81	7.66	8.03	6.90	6.82	7.49	7.78	7.30	11.2	8.53	8.34	28.1
	Barium			1,000		3,000		—		—		30.4	33.6	37.6	31.7	30.0	34.4	35.2	33.4	41.2	23.7	30.5	42.0
	Beryllium			90		200		—		—		0.41	0.40	0.48	0.40	0.36	0.42	0.43	0.47	0.52	0.36	0.39	0.53
	Cadmium			80		80		80		30		BRL<0.38	BRL<0.36	BRL<0.40	BRL<0.35	BRL<0.37	BRL<0.37	BRL<0.40	0.46	0.49	BRL<0.43	BRL<0.36	BRL<0.42
	Chromium (any valence)			100		200		1,000		1,000		15.1	13.4	17.8	13.6	12.6	14.4	18.4	15.5	34.9	13.1	16.8	24.2
	Lead			200		600		2,000		1,000		22.4	21.3	20.8	19.5	13.8	22.9	19.0	22.8	8.96	11.9	14.4	28.7
	Mercury																						

BoPW Meeting 4/24/2024

Water Rates for Fiscal Year 2025

	2018	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029
All Usage in Cubic Feet	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED		PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
Water Produced	66,032,733	66,244,497	70,853,927	75,394,788	78,749,821								
Water Billed (All except River's Edge)													
Tier 1	15,166,750	15,295,220	14,518,906	14,549,333	14,586,471	14,851,176	14,589,600		14,883,705	14,883,705	14,883,705	14,883,705	14,883,705
Tier 2	10,273,350	10,229,300	10,170,820	10,852,882	10,155,143	9,440,850	9,584,546		10,053,893	10,053,893	10,053,893	10,053,893	10,053,893
Tier 3	11,055,200	10,298,410	10,343,190	12,849,247	9,904,913	8,923,779	9,246,821		10,105,098	10,105,098	10,105,098	10,105,098	10,105,098
Tier 4	6,811,300	5,849,024	5,728,700	6,447,058	4,224,500	4,797,801	5,219,199		5,482,265	5,482,265	5,482,265	5,482,265	5,482,265
Total	43,306,600	41,671,954	40,761,616	44,698,520	38,871,027	38,013,606	38,640,166		40,524,961	40,524,961	40,524,961	40,524,961	40,524,961
Water Billed (River's Edge)													
Tier 1						5,451	7,948		10,000	10,000	10,000	10,000	10,000
Tier 2						4,500	5,254		10,000	10,000	10,000	10,000	10,000
Tier 3						15,000	15,000		30,000	30,000	30,000	30,000	30,000
Tier 4						207,200	468,229		800,000	800,000	800,000	800,000	800,000
Total	-	-	-	-	-	232,151	496,431		850,000	850,000	850,000	850,000	850,000
Water Billed (Total)													
Tier 1	15,166,750	15,295,220	14,518,906	14,549,333	14,586,471	14,856,627	14,597,548		14,893,705	14,893,705	14,893,705	14,893,705	14,893,705
Tier 2	10,273,350	10,229,300	10,170,820	10,852,882	10,155,143	9,445,350	9,589,800		10,063,893	10,063,893	10,063,893	10,063,893	10,063,893
Tier 3	11,055,200	10,298,410	10,343,190	12,849,247	9,904,913	8,938,779	9,261,821		10,135,098	10,135,098	10,135,098	10,135,098	10,135,098
Tier 4	6,811,300	5,849,024	5,728,700	6,447,058	4,224,500	5,005,001	5,687,428		6,282,265	6,282,265	6,282,265	6,282,265	6,282,265
Total	43,306,600	41,671,954	40,761,616	44,698,520	38,871,027	38,245,757	39,136,597		41,374,961	41,374,961	41,374,961	41,374,961	41,374,961
Rate Change Percent													
Tier 1							1.00%		0.00%	0.00%	0.00%	0.00%	0.00%
Tier 2							2.00%		0.00%	0.00%	0.00%	0.00%	0.00%
Tier 3							3.00%		0.00%	0.00%	0.00%	0.00%	0.00%
Tier 4							3.00%		0.00%	0.00%	0.00%	0.00%	0.00%
PFAS Surcharge, %							6.21%		6.21%	6.21%	6.21%	6.21%	6.21%
Base Fee (\$60 annually)							\$ 60.00		\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00

Water Revenue \$, Total		\$ 3,731,636	\$ 4,199,287	\$ 3,735,916	\$ 3,990,244	\$ 4,104,816	\$ 4,397,216	\$ 4,397,216	\$ 4,397,216	\$ 4,397,216	\$ 4,397,216
Water Department Expenses \$, Operating		\$ 2,349,757	\$ 2,603,948	\$ 2,511,794	\$ 2,473,033	\$ 3,112,417	\$ 3,242,859	\$ 3,340,012	\$ 3,440,099	\$ 3,543,210	\$ 3,127,762
Water Department Expenses \$, Capital (Outlay)		\$ 1,350,000	\$ 75,000	\$ 300,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Department Existing Debt Service \$		\$ 1,231,860	\$ 1,313,018	\$ 1,227,161	\$ 1,167,212	\$ 1,396,059	\$ 1,298,688	\$ 1,247,300	\$ 1,125,238	\$ 1,008,888	\$ 694,350
Water Department New Debt Service \$											
MWRA							\$ -	\$ -	\$ 1,403,134	\$ 1,251,900	\$ 1,250,640
Happy Hollow							\$ -	\$ 210,470	\$ 398,255	\$ 585,851	\$ 562,784
Other							\$ -	\$ 272,580	\$ 284,276	\$ 365,875	\$ 406,426
MWRA Water Purchased, Cubic Feet											38,101,604
MWRA Water Purchased, \$											
Contingency Expenses (\$200k Budgeted), \$		\$ -	\$ 41,886	\$ 172,818	\$ 204,456	\$ 139,720	\$ 139,720	\$ 139,720	\$ 139,720	\$ 139,720	\$ 139,720
Water Department Expenses \$, Total		\$ 4,931,617	\$ 4,033,851	\$ 4,211,773	\$ 4,069,701	\$ 4,648,196	\$ 4,681,267	\$ 5,210,082	\$ 6,790,723	\$ 6,895,443	\$ 6,181,682
Difference in Revenue and Expenses, \$		\$ (1,199,980)	\$ 165,436	\$ (475,857)	\$ (79,457)	\$ (543,380)	\$ (284,051)	\$ (812,866)	\$ (2,393,507)	\$ (2,498,228)	\$ (1,784,467)
Certified Retained Earnings \$, Minimum Target (10% of Expenses)		\$ 493,162	\$ 403,385	\$ 421,177	\$ 406,970	\$ 464,820	\$ 468,127	\$ 521,008	\$ 679,072	\$ 689,544	\$ 618,168
Certified Retained Earnings \$, Maximum Target (25% of Expenses)		\$ 1,232,904	\$ 1,008,463	\$ 1,052,943	\$ 1,017,425	\$ 1,162,049	\$ 1,170,317	\$ 1,302,521	\$ 1,697,681	\$ 1,723,861	\$ 1,545,421
Certified Retained Earnings \$	\$ 1,724,001	\$ 848,503	\$ 1,304,496	\$ 1,330,369	\$ 924,118	\$ 809,574					
Difference in Revenue and Expenses, \$						\$ (543,380)	\$ (284,051)	\$ (812,866)	\$ (2,393,507)	\$ (2,498,228)	\$ (1,784,467)
Projected Retained Earnings \$						\$ 266,194	\$ (17,857)	\$ (830,723)	\$ (3,224,230)	\$ (5,722,457)	\$ (7,506,924)
Fund Balance \$	\$ 2,425,773	\$ 2,522,056	\$ 1,484,714	\$ 1,810,622	\$ 1,575,335	\$ 1,336,651					
Difference in Revenue and Expenses, \$						\$ (543,380)	\$ (284,051)	\$ (812,866)	\$ (2,393,507)	\$ (2,498,228)	\$ (1,784,467)
Projected Fund Balance \$						\$ 793,271	\$ 509,220	\$ (303,646)	\$ (2,697,153)	\$ (5,195,381)	\$ (6,979,847)

BoPW Meeting 4/24/2024

Outlook for Summer Water Supply

Chapter 190. Water

[HISTORY: Adopted by the Town of Wayland as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Swimming pools — See Ch. 163.

Aquifer Protection District — See Ch. 300.

Water Department Regulations — See Division 4.

Article I. Restrictions on Use

[Adopted 5-6-1998 ATM by Art. 14]

§ 190-1. Statutory authority.

[Amended 4-10-2008 ATM by Art. 5]

This article is adopted by the Town of Wayland under its police powers to protect public health and welfare and its powers under MGL c. 40, § 21 et seq. and under the Town of Wayland's authority to regulate water use through its Board of Public Works pursuant to Chapter 80 of the Acts of 1878. This article also implements the Town of Wayland's authority under MGL c. 40, § 41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection (DEP).

§ 190-2. Purpose.

The purpose of this article is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a state of water supply conservation or state of water supply emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town of Wayland or by the DEP.

§ 190-3. Definitions.

As used in this article, the following terms shall have the meanings indicated:

PERSON

Any individual, corporation, trust, partnership or association or other entity.

STATE OF WATER SUPPLY CONSERVATION

A state of water supply conservation declared by the town pursuant to § 190-4 of this article.

STATE OF WATER SUPPLY EMERGENCY

A state of water supply emergency declared by the DEP under MGL c. 21G, §§ 15 through 17.

WATER USERS or WATER CONSUMERS

All public and private users of the town public water system, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

§ 190-4. Declaration of state of water supply conservation.

[Amended 4-10-2008 ATM by Art. 5]

The town, through its Board of Public Works, may declare a state of water supply conservation upon a determination by a majority vote of the Board that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a state of water conservation shall be given under § 190-6 of this article before it may be enforced.

§ 190-5. Restricted water uses.

A declaration of a state of water supply conservation shall include one or more of the following restrictions, conditions or requirements limiting the use of water as necessary to protect the water supply. The applicable restrictions, conditions or requirements shall be included in the public notice required under § 190-6.

- A. Odd/even day outdoor watering: Outdoor watering by water users with odd-numbered addresses is restricted to odd-numbered days. Outdoor watering by water users with even-numbered addresses is restricted to even-numbered days.
- B. Outdoor water ban: Outdoor watering is prohibited.
- C. Outdoor watering hours: Outdoor watering is permitted only during daily periods of low demand, to be specified in the declaration of a state of water supply conservation and public notice thereof.
- D. Filling swimming pools: Filling of swimming pools is prohibited.
- E. Hand watering only: Outdoor watering is limited to watering by hand only. The use of an outdoor sprinkler device is prohibited.

§ 190-6. Public notification of state of water supply conservation; notification to DEP.

Notification of any provision, restriction, requirement or condition imposed by the town as part of a state of water supply conservation shall be published in a newspaper of general circulation within the town or by such other means reasonably calculated to reach and inform all users of water of the state of water supply conservation. Any restriction imposed under § 190-5 shall not be effective until such notification is provided. Notification of the state of water supply conservation shall also be simultaneously provided to the DEP.

§ 190-6.1. Exemptions.

[Added 11-17-1999 STM by Art. 6; amended 4-10-2008 ATM by Art. 5]

After a declaration of a state of water supply conservation, the town, through its Board of Public Works, may fully or partially exempt certain water users from the restrictions imposed. Exemptions shall only be granted after a determination by a majority vote of the Board of Public Works that the following conditions exist:

- A. That the water restriction imposes a hardship, financial or otherwise, on the water user seeking an exemption which is more severe than the hardship imposed upon water customers in general; and
- B. The exemption may be granted without a substantial detriment to the water system.

§ 190-7. Termination of state of water supply conservation.

[Amended 4-10-2008 ATM by Art. 5]

A state of water supply conservation may be terminated by a majority vote of the Board of Public Works, upon a determination that the water supply shortage no longer exists. Public notification of the termination of a state of water supply conservation shall be given in the same manner required by § 190-6.

§ 190-8. State of water supply emergency; compliance with DEP orders.

Upon notification to the public that a declaration of a state of water supply emergency has been issued by the DEP, no person shall violate any provision, restriction, requirement or condition of any order approved or issued by the DEP intended to bring about an end to the state of emergency.

§ 190-9. Violations and penalties.

[Amended 11-17-1999 STM by Art. 6]

A. Any person violating this article shall be subject to the following:

- (1) First offense: written reprimand by Director of Public Works or other person(s) designated in writing by the Director of Public Works. Written reprimand shall include a copy of this article, Chapter 190.

[Amended 4-10-2008 ATM by Art. 5; 5-13-2010 ATM by Art. 18]

- (2) Second offense: a fine in the amount of \$100 and written notification by certified and regular mail that an additional violation may result in a termination of water service and a charge to reconnect water service as set forth below. Actual proof of receipt of this notice is not required.
- (3) Third and each subsequent offense: notice of termination of water services in no less than seven days shall be served upon the water customer by a duly appointed constable for the Town of Wayland. The notice shall be served to the water customer in hand or left at the address given for billing purposes and mailed to that address. Notice shall include a statement that the water customer may appeal a decision to terminate water services by requesting a hearing before the Board of Public Works. Water service may be terminated seven days after receipt of the notice to terminate or after a majority vote of the Board of Public Works if the water customer has requested a hearing. Receipt of the notice shall be presumed to be three days after the notice is mailed or the day of in hand service. After water service has been terminated, a reconnection fee of \$275 during normal business hours, or reconnection fee of \$275 plus overtime fee of \$200 after normal working hours, will be charged prior to renewing water service. Payment of the above must be made before reconnection. In lieu of terminating water services, the Board of Public Works by a majority vote may assess a fine in the amount of \$200 for the third offense and each subsequent offense.

[Amended 4-10-2008 ATM by Art. 5]

B. Fines shall be recovered by indictment or on complaint before the District Court or by noncriminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. After favorable disposition to the Town of Wayland, any outstanding unpaid fines shall be placed on the water customer's water bill. The enforcing person shall be the Director of Public Works or his/her designee. Each day of violation during the same calendar year shall constitute a separate offense.

[Amended 5-13-2010 ATM by Art. 18]

§ 190-10. Severability.

The invalidity of any portion or provision of this article shall not invalidate any other portion or provision thereof.

Wayland's performance standard for residential gallons per capita day (RGPCD) is 65 gallons or less. Wayland shall be in compliance with this performance standard, if Wayland does not meet the standard, Wayland shall be in compliance with the functional equivalence requirements (Appendix A).

Wayland shall report its RGPCD water use annually in its Annual Statistical Report (ASR).

5. Performance Standard for Unaccounted for Water

Within six months of the issuance of the permit, Wayland shall submit the proposed implementation schedule for the following measures that are listed in its Water Loss Control Program (attached) and the funding sources for those measures:

- Conducting an audit based on the AWWA/IWA Water Audits and Loss Control Programs, Manual of Water Supply Practices M36 annually;
- Practicing good record keeping and tracking every breaks, leaks and flushing, etc.;
- Completing one leak detection survey annually;
- Utilizing the Capital Efficiency Plan (CEP) to prioritize water distribution system improvements;
- Implementing an Advanced Metering Infrastructure (AMI) and replacing water meters.

In addition, meter replacement shall be completed within one year of the project contract being awarded and the quarterly billing shall be implemented within one year of the completion of the meter replacement.

Continued implementation of those measures is required. Discontinuation of the Water Loss Program may be approved by the Department when Wayland achieves 10% UAW or less for four consecutive years and the water audit data validity scores are at least Level III (51-70) for the same four years.

6. Seasonal Limits on Nonessential Outdoor Water Use

Wayland shall limit nonessential outdoor water use through mandatory restrictions from May 1st through September 30th as outlined in below. To the extent feasible, all summer outdoor water use should take place before 9 a.m. and after 5 p.m. when evaporation and evapotranspiration rates are lower.

Wayland shall demonstrate that it has the ability to implement and enforce the nonessential outdoor water use restriction within one year of the issuance of the final permit.

Table 4: Seasonal Limits on Nonessential Outdoor Water Use

For Permittees meeting the 65 RGPCD Standard for the preceding year RGPCD ≤ 65 as reported in the ASR and accepted by MassDEP	
Calendar Triggered Restrictions	<p>Nonessential outdoor water use is allowed:</p> <ul style="list-style-type: none"> a) Two (2) days per week before 9 am and after 5 pm; and b) one (1) day per week before 9 am and after 5 pm <p>when USGS stream gage 01108000 – Concord River at Meadow Brook, at Lowell MA falls below 71 cfs for three (3) consecutive days.</p> <p>Once streamflow triggered restrictions are implemented, they shall remain in place until streamflow at the gage meets or exceeds 71 cfs for seven (7) consecutive days.</p>
Streamflow Triggered Restrictions	<p>Nonessential outdoor water use is allowed:</p> <ul style="list-style-type: none"> a) Two (2) days per week before 9 am and after 5 pm <p>when USGS stream gage 01108000 – Concord River at Meadow Brook, Lowell, MA falls below:</p> <ul style="list-style-type: none"> • May 1 – June 30: 427 cfs for three (3) consecutive days • July 1 – September 30: 156 cfs for three (3) consecutive days <ul style="list-style-type: none"> b) one (1) day per week before 9 am and after 5 pm <p>when USGS stream gage 01108000 – Concord River at Meadow Brook, Lowell, MA falls below 71 cfs for three (3) consecutive days.</p> <p>Once implemented, the restrictions shall remain in place until streamflow at the gage meets or exceeds the trigger streamflow for seven (7) consecutive days.</p>
For Permittees NOT meeting the 65 RGPCD standard for the preceding year RGPCD > 65 as reported in the ASR and accepted by MassDEP	
Calendar Triggered Restrictions	<p>Nonessential outdoor water use is allowed one (1) day per week before 9 am and after 5pm;</p>
Streamflow Triggered Restrictions	<p>Nonessential outdoor water use is allowed one (1) day per week before 9 am and after 5 pm when USGS stream gage 01108000 – Concord River at Meadow Brook, Lowell, MA falls below:</p> <ul style="list-style-type: none"> • May 1 – June 30: 427 cfs for three (3) consecutive days • July 1 – September 30: 156 cfs for three (3) consecutive days <p>Once implemented, the restrictions shall remain in place until streamflow at the gage meets or exceeds the trigger streamflow for seven (7) consecutive days.</p>

Instructions for Accessing Streamflow Website Information

If Wayland chooses Streamflow Triggered Restrictions, Wayland shall be responsible for tracking streamflows and drought advisories and recording and reporting to MassDEP when restrictions are implemented.

Streamflow information is available at the USGS National Water Information System (NWIS): Web Interface. The USGS NWIS default shows Massachusetts streamflows in real time, i.e., the most recent, usually quarterly hourly, reading made at each USGS stream gage.

Seasonal Limits on Nonessential Outdoor Water Use are implemented when the mean daily streamflow falls below the designated trigger for 3 consecutive days. The mean daily flow is not calculated until after midnight each day when the USGS computes the hourly data into a mean daily streamflow. As a result, permittees must use the mean daily streamflow from the preceding day when tracking streamflows.

Mean daily streamflow gage readings are available at the USGS NWIS Web Interface at <http://waterdata.usgs.gov/ma/nwis/current/?type=flow>.

- Scroll down to 01099500 – Concord River below Meadow Brook at Lowell, MA.
- Click on the gage number.
- Scroll down to “Provisional Date Subject to Revision – Available data for this site” and click on the drop-down menu.
- Click on “Time-series: Daily data” and hit GO.
- Scroll down to the “Available Parameters” box. Within the box, be sure “00060 Discharge (Mean)” is checked, then, under “Output Format” click “Table” and hit GO.
- Scroll down to “Daily Mean Discharge, cubic feet per second” table and find the current date on the table.
- Compare the cubic feet per second (cfs) measurement shown on the table to the cfs shown under Streamflow Triggered Restrictions above.

Wayland shall document compliance with the Seasonal Nonessential Outdoor Water Use Restrictions annually in its Annual Statistical Report (ASR) and indicate whether it anticipates implementing calendar triggered restrictions or streamflow triggered restrictions during the next year.

Restricted Nonessential Outdoor Water Uses

Nonessential outdoor water uses that are subject to mandatory restrictions include:

- irrigation of lawns via automatic irrigation systems or sprinklers;
- filling swimming pools;
- washing vehicles, except in a commercial car wash or as necessary for operator safety; and
- washing exterior building surfaces, parking lots, driveways or sidewalks, except as necessary to apply surface treatments such as paint, preservatives, stucco, pavement or cement.

The following uses may be allowed when mandatory restrictions are in place:

- irrigation to establish a new lawn and new plantings during the months of May and September;
- irrigation of public parks and recreational fields before 9 a.m. and after 5 p.m.;
- irrigation of gardens, flowers and ornamental plants by means of a hand-held hose or drip irrigation system; and
- irrigation of lawns by means of a hand-held hose.

Water uses NOT subject to mandatory restrictions are those required:

- for health or safety reasons;
- by regulation;
- for the production of food and fiber;
- for the maintenance of livestock; or
- to meet the core functions of a business (for example, irrigation by golf courses as necessary to maintain tees, greens, and minimal fairway watering, or irrigation by plant nurseries as necessary to maintain stock).

Public Notice of Seasonal Nonessential Outdoor Water Use Restrictions

Wayland shall notify its customers of the restrictions, including a detailed description of the restrictions and penalties for violating the restrictions, by April 15th each year.

Notice that restrictions have been put in place shall be filed each year with the Department within 14 days of the restriction's effective date. Filing shall be in writing on the form "Notification of Water Use Restrictions" available on MassDEP website.

Nothing in the permit shall prevent Wayland from implementing water use restrictions that are more stringent than those set forth in this permit.

7. Requirement to Report Raw and Finished Water Volumes

Wayland shall report annually on its ASR the raw water volumes and finished water volumes for the entire water system and the raw water volumes for individual water withdrawal points.

8. Water Conservation Requirements

At a minimum, Wayland shall implement the following conservation measures forthwith. Compliance with the water conservation requirements shall be reported to MassDEP upon request, unless otherwise noted below.

Table 5: Minimum Water Conservation Requirements	
System Water Audits and Leak Detection	
1.	At a minimum, conduct a full leak detection survey every three years. A full leak detection survey should be completed by December 31, 2021.
2.	Conduct leak detection of the entire distribution system within one year whenever the percentage of UAW increases by 5% or more (for example an increase from 3% to 8%) over the percentage reported on the ASR for the prior calendar year. Within 60 days of completing the leak detection survey, submit to the Department a report detailing the survey, any leaks uncovered as a result of the survey or otherwise, dates of repair and the estimated water savings as a result of the repairs.
3.	Conduct field surveys for leaks and repair programs in accordance with the AWWA Manual 36.
4.	Repair reports shall be kept available for inspection by the Department. The permittee shall establish a schedule for repairing leaks that is at least as stringent as the following:

BoPW Meeting 4/24/2024

**Transfer Station (TS) Status and
Revenue Projections**



DEPARTMENT OF PUBLIC WORKS TOWN OF WAYLAND

*Entrusted To
Manage The
Public
Infrastructure*

Thomas Holder
Director

Anita Martin
Business Manager

Joseph Doucette
Superintendent

Don Millette
Superintendent

Paul Picciolli
Project Manager

Abigail Charest
Town Engineer

Board of Public Works

April 24, 2024

The topic of Transfer Station Finances and Fee Consideration on the April 24, 2024 BoPW meeting agenda will include presentation materials identifying historic, current and forecasted values associated with Transfer Station expenses and revenue. This information will be used to evaluate and consider recommendations for the FY25 Fee Structure. In addition to this financial and statistical information, other considerations will be made relative to operational logistics. Below is a summary outline of some subject matters that have been deliberated during recent discussions.

Impact to Town operations should Transfer Station not be functioning but still have access to property:

DPW could still be able to process tree/brush/leaves waste on site

DPW has metal dumpster at 66 River Road

DPW could continue to use bulky compactor for its roadside items or bring directly to a facility for payment disposal

Town required to have Sharps collection site, may be transferred to Health Department

Town Departments currently using TS for Municipal Solid Waste (MSW) and Recycling disposal could bring directly to a facility for payment disposal.

DPW could continue to pick up and haul trash and recycling materials generated at Town fields/beach/cemeteries and events to TS compactors or could bring directly to a facility for payment disposal. OR Field owners and event coordinators could facilitate their own disposal.

Expenses with high risk (low degree of certainty): Vehicle Repairs, Equipment Repairs, Tipping Fees, Waste Ban disposal

Credit Card Fees (Process 0.54%, Interchange 1.49%, Risk 3.6% **Total = 5.73%**):

Option 1: Add automatic amount or % for CC Sticker Sales Only

Option 2: Add automatic amount or % for CC Sticker and Bag sales (residents can buy bags at stores with no CC fee).

Option 3: Add automatic amount or % for CC Sticker, Bag and Bulky Sales

**** Working to determine if Amount or % can be programmed into CC machines. If not, staff recommendation is to assign a fixed amount to sticker fees only****

HIGHWAY - WATER - PARKS - CEMETERIES - TRANSFER STATION - WASTEWATER - ENGINEERING

DPW FACILITY | 66 RIVER ROAD | WAYLAND, MASSACHUSETTS 01778 | TEL 508-358-3672

Transfer Station

FY 2025 Budget Forecast

Transfer Station Financial Forecast

The 2025 budget was submitted to the Finance Committee for inclusion in the warrant.
As a enterprise fund the budget submitted must be breakeven after the Town funding.

The FY2025 Forecast was developed in preparation of the FY2025 rate setting meeting in April.

The FY 2025 Business Plan estimate was developed as part of the March discussion based on trends and anticipated cost increases but did not include any specific fee increases.

The FY 2025 Breakeven forecast uses the FY 2025 Forecast expenses and the fee revenue required to break even. It is designed to show the increases required to fund the projected expenses. The Town has agreed to fund \$75,000 in FY2025 but continuation of that funding for FY 2026 is questionable. Therefor, the Board should consider phasing in the fee increases over 2 years recognizing that FY 2026 will have additional cost increases.

Expenses	2023 <u>Actual</u>	2024 <u>Estimate</u>	2025 <u>BUDGET</u>	2025 <u>Forecast</u>	2025 Business <u>Plan Estimate</u>	2025 <u>Breakeven</u>
Salaries	178502	\$ 202,000	\$ 210,370	\$ 210,000	\$ 210,370	\$ 210,000
Other Comp Expense	17,494	15,750	24,000	18,250	24,000	18,250
Comp	195,996	217,750	234,370	228,250	234,370	228,250
Tipping Fees	166,746	186,500	180,000	214,700	216,200	214,700
Credit card fees		16,000	25,000	18,000	25,000	18,000
Credit card billings						(11,136)
Other	68,455	41,088	74,200	48,000	74,200	48,000
	235,201	243,588	279,200	280,700	315,400	269,564
Total	431,197	461,338	513,570	508,950	549,770	497,814
Revenue	394,345	411,257	438,570	428,653	398,570	509,080
Net	\$ (36,852)	\$ (50,081)	\$ (75,000)	\$ (80,297)	\$ (151,200)	\$ 11,265

Revenue by source

		<u>Sticker(s)</u>	<u>PAYT</u>	<u>Tires</u>	<u>Metal</u>	<u>Misc.</u>	<u>Bulky</u>	<u>TOTAL</u>
Dollars								
<u>Actual</u>								
	2020	\$ 267,406	\$ 106,834	\$ 190	\$ 7,252	\$ 10,500	\$ 17,848	\$ 410,030
	2021	248,330	108,496	355	10,061	17,670	29,877	414,789
	2022	271,459	108,676	422	10,579	14,152	26,021	431,309
	2023	247,027	92,043	290	8,028	16,153	30,805	394,345
<u>Est.</u>								
	2024	257,651	93,687	437	11,513	12,471	35,498	411,257
<u>Forecast</u>								
	2025	268,653	95,000	500	12,000	13,500	39,000	428,653
	2025 breakeven	\$ 303,400	\$ 121,793	\$ 612	\$ 16,118	\$ 17,459	\$ 49,697	\$ 509,080
	Delta vs forecast	\$ 34,747	\$ 26,793	\$ 112	\$ 4,118	\$ 3,959	\$ 10,697	\$ 80,427
	Delta vs. 2024 est	\$ 45,749	\$ 28,106	\$ 175	\$ 4,605	\$ 4,988	\$ 14,199	\$ 97,823
<u>% of total</u>								
<u>Actual</u>								
	2020	65.2%	26.1%	0.0%	1.8%	2.6%	4.4%	100.0%
	2021	59.9%	26.2%	0.1%	2.4%	4.3%	7.2%	100.0%
	2022	62.9%	25.2%	0.1%	2.5%	3.3%	6.0%	100.0%
	2023	62.6%	23.3%	0.1%	2.0%	4.1%	7.8%	100.0%
<u>Est.</u>								
	2024	62.6%	22.8%	0.1%	2.8%	3.0%	8.6%	100.0%
<u>Forecast</u>								
	2025	62.7%	22.2%	0.1%	2.8%	3.1%	9.1%	100.0%
	2025 breakeven	59.6%	23.9%	0.1%	3.2%	3.4%	9.8%	100.0%

Note: For stickers and PAYT use new Fees and estimate of units sold

For other items use ave. % increase from fee schedule

Revenue Forecast

The breakdown of Sticker Sale
Forecast for breakeven revenue

	Units Sold					Revenue
	Actual				Forecast	
	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	
Full Year stickers	1,508	1,502	1,449	1,505	1,430	\$ 285,950
Half year stickers	37	24	37	59	55	\$ 5,500
2nd stickers	266	287	92	257	250	\$ 10,000
3rd stickers	22	21	7	26	25	\$ 1,000
Trailer stickers	17	20	9	23	20	\$ 900
Replacement		5	2	2	2	\$ 50
						<u>\$ 303,400</u>

Transfer Station Fees

		Fiscal Year			% Change		Comments				
		Actual		Fee req. to breakeven	Proposed						
		2023	2024	2025	2024	2025					
<u>Stickers</u>											
		\$	165.00	165.00	200.00	0.0%	21.2%	The last fee increase was for Fee 2019.			
Full Year stickers		\$	82.50	82.50	100.00	0.0%	21.2%				
Half year stickers		\$	35.00	35.00	40.00	0.0%	14.3%				
2nd stickers		\$	35.00	35.00	40.00	0.0%	14.3%				
3rd stickers		\$	35.00	35.00	45.00	0.0%	28.6%				
Trailer stickers		\$	15.00	15.00	25.00	0.0%	66.7%				
<u>Other Fees</u>											
		Per									
	<u>Cubic Yard</u>	<u>Item</u>									
Bag fees - Large (pack of 5)		x	\$	12.50	\$	12.50	\$	16.25	0.0%	30.0%	Pay as you throw bags
Bag fees - Small (pack of 5)		x	\$	7.50	\$	7.50	\$	9.75	0.0%	30.0%	
One time fee for visit		x	\$	40.00	\$	40.00	\$	50.00	0.0%	25.0%	
Barrels/ Bags<33 gallons	X		\$	20.00	20.00	25.00	0.0%	25.0%			
Cabinets		X	\$	10.00	10.00	15.00	0.0%	50.0%			
Construction Debris	X		\$	20.00	20.00	30.00	0.0%	50.0%			
Counter Tops		X	\$	10.00	10.00	30.00	0.0%	200.0%			
Flooring / tile	X		\$	20.00	20.00	30.00	0.0%	50.0%			
Office Chairs		X	\$	10.00	10.00	15.00	0.0%	50.0%			
Wood Pallets		X	\$	10.00	10.00	15.00	0.0%	50.0%			
Propane Tanks		X	\$	5.00	5.00	15.00	0.0%	200.0%			
Wood furniture		X	\$	10.00	10.00	20.00	0.0%	100.0%			
Non pullout couches		X	\$	20.00	20.00	30.00	0.0%	50.0%			
Mattresses / boxsprings		X	\$	50.00	50.00	60.00	0.0%	20.0%			
Misc. Bulk waste	X		\$	20.00	20.00	25.00	0.0%	25.0%			
Plastic Fencing	X		\$	20.00	20.00	25.00	0.0%	25.0%			
Rugs & Carpet (5 ft limit)		X	\$	10.00	10.00	20.00	0.0%	100.0%			
Sinks, Toilets & Tubs		X	\$	20.00	20.00	25.00	0.0%	25.0%			
Sleep Sofas/ pullout couch		X	\$	30.00	30.00	50.00	0.0%	66.7%			
Tires (Car / motorcycle)		X	\$	5.00	5.00	10.00	0.0%	100.0%			
Tires (Large Truck)		X	\$	10.00	10.00	20.00	0.0%	100.0%			
Windows		X	\$	10.00	10.00	15.00	0.0%	50.0%			
Wood Construction debris	X		\$	20.00	20.00	25.00	0.0%	25.0%			
Minimum Fee			\$	5.00	5.00	10.00	0.0%	100.0%			
Leaves & Grass Clippings			\$	-	-						No fee charged
Electronics -non CRT/Projection TV		X	\$	25.00	25.00	35.00	0.0%	40.0%			
CRT / Projection TV		X	\$	45.00	45.00	50.00	0.0%	11.1%			
Refrigerators/ freezers - small		X		25.00	25.00			0.0%			Pricing in FY2024 the same regardless of size
Refrigerators/ freezers - large		X		25.00	50.00			100.0%			Pricing in FY2024 the same regardless of size
Air conditioners - small		X		25.00	25.00			0.0%			Pricing in FY2024 the same regardless of size
Air conditioners - large		X		25.00	75.00			200.0%			Pricing in FY2024 the same regardless of size
Recycle Material											No fee charged
Credit card fees					10.00						Sticker sales only
Ave other fee			\$	15.00	\$	18.70	\$	28.52		52.5%	

Expense Summary

		Employee Cost					Disposal Cost				<u>Total</u>
		<u>Salaries</u>	<u>Seasonal</u>	<u>Clothing</u>	<u>Overtime</u>	<u>Total</u>	<u>Disposal</u>	<u>Equipment</u>	<u>Other</u>	<u>Total</u>	
2020	\$	141,117	\$ 22,496		\$ 4,957	\$ 168,571	\$ 195,432	\$ 7,347	\$ 31,316	\$ 234,095	\$ 402,666
2021		145,357	15,674		8,358	169,389	143,225	14,207	34,252	191,684	\$ 361,074
2022		173,908	1,547	1,750	10,634	187,314	121,252	11,207	29,773	162,232	\$ 349,546
2023		178,502	8,959	1,750	6,785	195,996	166,746	30,705	37,750	235,201	\$ 431,197
<u>Est.</u>											
2024	\$	202,000.00	\$ 8,000.00	\$ 1,750.00	\$ 6,000.00	\$ 217,750.00	\$ 186,500.00	\$ 4,988.00	\$ 52,100.00	\$ 243,588.00	\$ 461,338.00
<u>Forecast</u>											
2025	\$	210,000.00	\$ 9,000.00	\$ 1,750.00	\$ 7,500.00	\$ 228,250.00	\$ 214,700.00	\$ 9,500.00	\$ 56,500.00	\$ 280,700.00	\$ 508,950.00

Credit Card Revenue Estimate

Credit card fee will be applied to sticker sales starting June 2024

Sticker card sales forecasted for FY 2025

Full Year	1,430
Half Year	<u>55</u>
Total	1,485
% of fees paid by credit card	75%
Stickers subject to credit card fee	1,114
Card Credit fee per sticker	\$ 10
Income from credit card fee	\$ 11,136

Note: the \$10 fee for a full year sticker is 5% and 10% for a half year sticker.
Current fee is 5.73% for credit card sales. Charging a fee on other sales
is not proposed because of complexity on small transactions. We are researching
if the credit card system can automatically add the fee to the purchase.

Article 4. Enterprise Fund Budgets

Proposed by: Select Board

Estimated Cost: \$6,206,404

To determine whether the Town will vote to raise, appropriate, transfer from available funds or borrow a sum of money in the aggregate amount of \$6,206,404 for the operation and expenses of the Water Enterprise Fund, the Wastewater Enterprise Fund and Transfer Station Enterprise Fund as set forth in Article 4 as printed in the 2024 Annual Town Meeting warrant, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town, with such appropriation being raised in the respective departmental receipts as follows:

- 1) Water Revenue \$ 4,726,909
- 2) Wastewater Revenue \$ 736,602
- 3) Wastewater Certified Retained Earnings \$ 200,123
- 4) Transfer Station Revenue \$ 467,770
- 5) General Fund Subsidy \$ 75,000

FINANCE COMMITTEE COMMENTS: Passage of this article funds the Town’s three Enterprise Funds – Water Enterprise Fund (Water EF), Wastewater Enterprise Fund (Wastewater EF), and Transfer Station Enterprise Fund (Transfer Station EF) for Fiscal Year 2025 (FY25).

The FY25 proposed budgets for each enterprise fund are as follows:

<u>TOWN ENTERPRISE FUNDS (EF)</u>	ACTUAL FY 2022	ACTUAL FY 2023	APPROVED FY 2024	PROPOSED FY 2025
TOTAL WATER EF	\$ 3,663,397	\$ 4,069,122	\$ 4,700,812	\$ 4,726,909
TOTAL WASTEWATER EF	\$ 617,271	\$ 954,414	\$ 905,662	\$ 936,725
TOTAL TRANSFER STATION EF	\$ 407,822	\$ 419,419	\$ 498,776	\$ 542,770

Water EF: The proposed FY25 budget is \$26,097, or 0.56%, higher than the approved Fiscal Year 2024 (FY24) budget. Although the year-over-year (YOY) change is small, there were various budget line items that reflect significant variances. The net increase reflects increases in fringe benefits and indirect costs (\$43,922), salaries (\$39,512), contract services (\$30,000), chemicals (\$17,500), and laboratory testing services (\$10,000) which were offset by decreases in debt service (-\$112,008) and other miscellaneous expenses (-\$2,829). The increase in fringe benefits and indirect costs reflects a significant increase in healthcare costs, the increase in salaries includes an anticipated cost-of-living increase offset by a reduction in overtime and clothing allowances, and the increases in contract services, chemicals, and laboratory testing services all reflect actual expenditures incurred thus far in FY24 as well as the impact associated with the renegotiation of a third-party vendor contract. The decrease in debt service reflects scheduled reductions in principal and interest, including the impact of an extra seven months of interest expense incurred in FY24 attributable to the November 2022 bond financing.

Wastewater EF: The proposed FY25 budget is \$31,063, or 3.43%, higher than the approved FY24 budget. The net increase reflects increases in small equipment expenditures (\$15,013), sludge removal (\$10,000), salaries (\$6,092) and laboratory testing services (\$6,000) which were offset by decreases in pipeline maintenance (-\$5,000) and other miscellaneous expenses (-\$1,042). The increase in small equipment expenditures reflects the estimate of equipment needed for the upcoming fiscal year based on the anticipated level of operation; the increase in sludge removal reflects increase from two to three disposals per month at anticipated rates; salaries includes an anticipated cost-of-living increase; and the increase in laboratory testing services reflects anticipated rates based on FY24 actual rates which exceed those used for the FY24

budget. It should be noted that retained earnings will be used to pay for the small capital items noted above and a portion of the budgeted debt service for FY25.

Transfer Station EF: The proposed FY25 budget is \$43,994, or 8.82%, higher than the approved FY24 budget. The net increase reflects increases in bank fees (\$18,000), tipping fees (\$16,200) and salaries (\$15,604) which were offset by decreases in other miscellaneous expenses (-\$5,810). The increase in bank fees reflects credit card usage fees that were not budgeted as an expense in FY24. Rather, they were shown as an offset to budgeted revenue. The increase in tipping fees reflects the forecasted expenditures for 2024, which includes an anticipated rate increase in March 2024 when the municipal trash contract expires; and the increase in salaries includes an anticipated cost-of-living increase. The FY25 budget continues to rely upon a \$75,000 Town subsidy to cover an anticipated operating shortfall. It is anticipated this amount will be funded with Free Cash rather than taxation.

The Select Board recommends approval. Vote: 3-0-0

ARGUMENTS IN FAVOR: The Town’s Enterprise Fund budgets set forth in this article reflect the cost of providing Town services in an efficient manner with the objective of maintaining delivery of current levels of service to residents.

ARGUMENTS OPPOSED: The level of services provided by the Town should be reduced to lower costs to residents and the Town’s subsidy to the Transfer Station EF should be eliminated.

RECOMMENDATION: The Finance Committee recommends approval. Vote: 5-0-0

QUANTUM OF VOTE: Majority. See Massachusetts General Laws Chapter 40, Section 5 and Chapter 44, Section 53F ½.

For more information, contact Finance Director Brian Keveny at bkeveny@wayland.ma.us.

Article 5. Fiscal Year 2025 Revolving Fund Expenditure Limits

Proposed by: Select Board *Estimated Cost: \$1,481,500*

To determine if the Town will vote to set the following enumerated dollar figures as the total amount to be expended from the respective authorized revolving funds for Fiscal Year 2025, or take any action relative thereto:

- | | |
|--|--------------|
| 1. Council on Aging: | \$ 34,000 |
| 2. School Department / Professional Development: | \$ 4,500 |
| 3. School Department / Curriculum: | \$ 0 |
| 4. Recreation: | \$ 1,250,000 |
| 5. Recreation Athletic Fields: | \$ 190,000 |
| 6. Conservation Community Gardens: | \$ 3,000 |

FINANCE COMMITTEE COMMENTS: Passage of this article will establish the Fiscal Year 2025 spending caps for the Town’s Revolving Funds. The 2017 Annual Town Meeting adopted Town Code Chapter 19, Section 10, establishing revolving funds under Mass General Laws, Ch. 44, section 53E ½. Adoption of this code requires the Select Board to recommend to Town Meeting annually and for Town Meeting to set the limits of expenditure for each revolving fund. For FY25, the Select Board recommends the following spending caps:

<u>Revolving Fund</u>	<u>Recommended FY25 Spending Cap</u>
Council on Aging	\$ 34,000
School Department/Professional Development	\$ 4,500
School Department/Curriculum	\$ 0
Recreation	\$ 1,250,000

TOWN OF WAYLAND DPW

TRANSFER STATION

484 Boston Post Road

508-889-3037

Tuesday 8 AM – 4 PM

Thursday 7AM – 4 PM

Saturday 7 AM - 4 PM

HOUSEHOLD TRASH

Use only orange Pay-As-You-Throw (PAYT) trash bags, all sizes available for sale at grocery and hardware stores throughout Town, Treasurer's Office at Town Building, DPW Offices at 66 River Road, and Transfer Station

SINGLE-STREAM RECYCLING

Plastic Metal Glass Cardboard Paper

COMPOSTING

Coffee grounds, tea bags, eggs, meat, seafood, shells, bread, fruit, veggies
Use only BPI/CMA approved pail liners. Plastic bags are not compostable.

GIVE & TAKE/BOOK EXCHANGE

Drop off your unwanted items and find just what you've been looking for

ETC... ETC...ETC... Some fees may apply

Bulky waste, yard waste, textile donations, scrap metal, tires, styrofoam bubble material, tires, mattresses/box springs, oil, electronics

The DPW looks forward to continuing to provide these valuable services!

Your Transfer Station

MORE THAN A DUMP

Wayland is fortunate to have a comprehensive Transfer Station that offers many valuable services including household trash drop off, single stream recycling, food scrap composting, yard waste disposal, textile donations, disposal of bulky waste and other items, book exchange, and give & take area.

This is what your fellow citizens have to say about the Transfer Station:

COST *I paid for curbside pickup before I realized that a Transfer Station sticker **costs much less**...It's a great value...I get more for my money*

CONVENIENCE *It's **open 3 days a week** and I can go as many times as I want...staff is friendly and helpful...It's clean and easy to use*

COMMUNITY *It's a **Town asset**, like playing fields and conservation trails...I see friends and neighbors there...Without a local newspaper, I can keep up with what's happening in Town*

CONNECTION *It's kid-friendly...Kids can learn about recycling...My kids are **concerned about climate change** and want a way to reduce their **carbon footprint**... My dogs love to get their biscuits*

COMPOSTING *I'd like to compost at home but I don't have the space and I don't want to attract animals... I can reduce my trash and use fewer orange PAYT bags...It's **environmentally friendly***

Isn't it time to give your Transfer Station a try?

QR CODE

Link to TS website

BoPW Meeting 4/24/2024

**Town Meeting Article 31 Establish
Athletic Fields Planning Committee**

BoPW Meeting 4/24/2024

Updates on:

Emergency MWRA connection

Discussion and possible vote on

Eversource letter

PFAS Regulations

Route 20 South Landfill

195 South Main Street clean-up

Wayland Bylaws Chapter 72-4

Town of Wayland
41 Cochituate Road
Wayland, MA 01778

via e-mail and by certified mail

April 25, 2024

Joseph R. Nolan, Jr., Principal Executive Officer
Gregory B. Butler, Esq., Executive V.P. & General Counsel
Eversource Energy
56 Prospect Street
Hartford, CT 06103

Re: Failure to Deliver Eversource W.O.#11396564 – Creating A Public Health & Safety Emergency

Dear Messrs. Nolan and Butler:

Seven months ago, in September 2023, the Town of Wayland advised Eversource of the need to provide power to a municipal water supply pump station then under construction by the Town. Eversource responded with their 9/13/23 design for the required service connection (see enclosed drawing).

Construction of the pump station is now complete and must be operational by June 1, 2024 in order to provide its expected emergency water service to 15,000 residents and businesses. On April 9, 2024, Eversource advised us that the three 50 KVA transformers required to deliver service to the installation (see enclosed drawing) either had not been ordered or were somehow unavailable.

This turn of events is simply unacceptable. Our ability to supply water to Wayland households and vital services including fire protection is dependent on operation of this facility. We cannot cut off the water supply to 15,000 residents.

Please employ all necessary measures to obtain and install the equipment detailed on your 9/13/23 drawing for W.O. #11396564. We appreciate your efforts in this matter and I look forward to your reply assuring that Eversource will be able to meet the June 1 date.

Sincerely,

Clifford Lewis, Chair
Wayland Board of Public Works

Enclosure

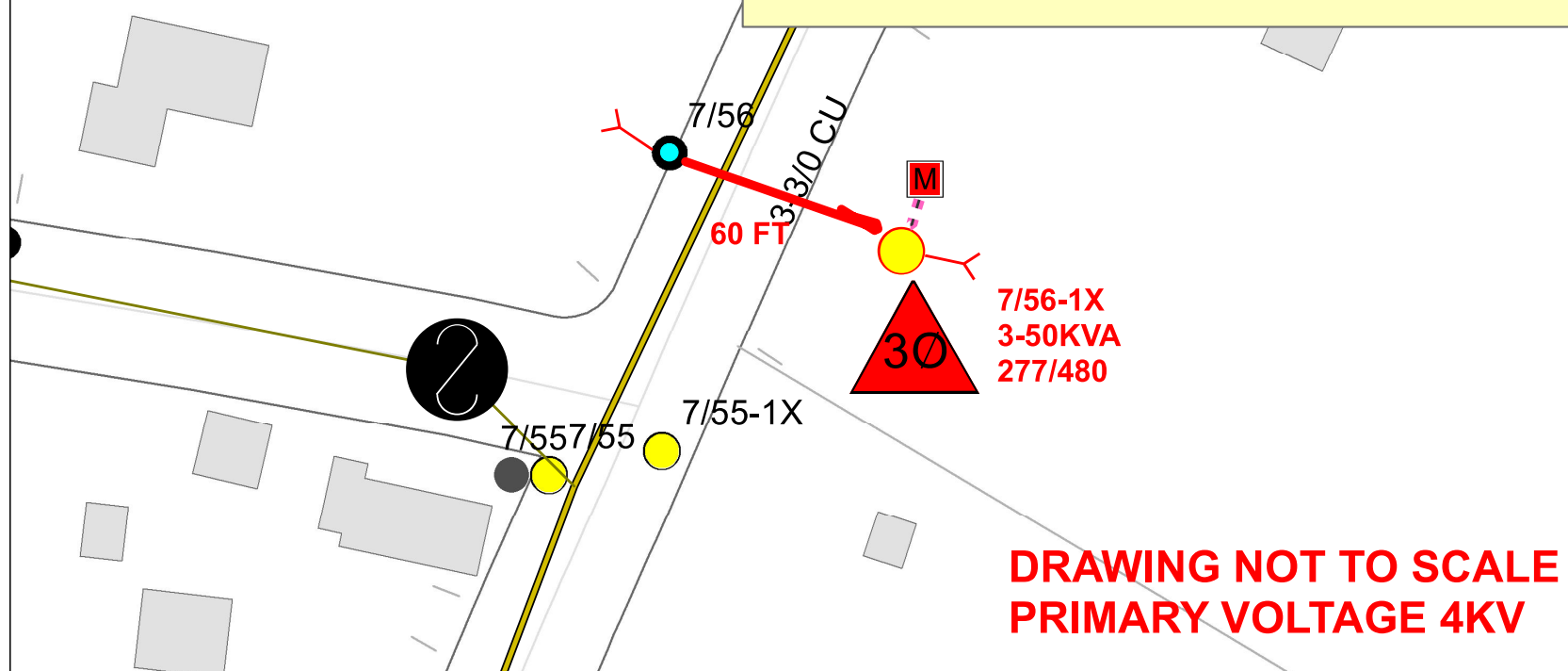
cc. Hon. James M. Van Nostrand, Chair, MA Department of Public Utilities
Hon. Carmine Gentile, Representative 13th Middlesex
Hon. James Eldridge, Senator Middlesex and Worcester
Nolan & Butler, Eversource Boston & Springfield Offices
Michael McCall, Wayland Town Manager

CUSTOMER TO:

-Install secondary conduit from meter pedestal to p 7/56-1x to support 3 ph 277/480 v 200amp service

EVERSOURCE TO:

-INSTALL NEW 45 C2 PP POLE AND ANCHOR STENCIL 7/56-1X
(LOCATION STAKED 9/13/23)
-INSTALL 3-50KVA DR TRANSFORMERS 277/480
3 PHASE BANK P 7/56-1X
-REPLACE 35 C3 JO POLE AND ANCHOR DATE 1938 WITH 45 C2
-INSTALL 3 1/0 PRIMARYS AND NEUTRAL FROM P 7/56
TO 7/56-1X TL 60'+/-
-INSTALL 3 CUTOUPS CONTROLLING 3 PHASE LATTERAL
P 7/56 FUSE AT 10K
-MAKE POLE TOP CONNECTIONS TO CUSTOMER INSTALLED
SECONDARY RISER





MICHAEL F. MCCALL
TOWN MANAGER
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

SELECT BOARD

ANNE BRENSLEY
THOMAS J. FAY
ADAM G. GUTBEZAH
CAROL B. MARTIN
WILLIAM D. WHITNEY

FOR IMMEDIATE RELEASE

April 12, 2024

Contact: Michael McCall, Town Manager mmcall@wayland.ma.us

NEW FEDERAL DRINKING WATER STANDARD FOR PER- AND POLYFLUOROALKYL SUBSTANCES

WAYLAND, MA - The Wayland Water Department has been closely monitoring a family of chemicals called per- and polyfluoroalkyl substances (PFAS) that have been detected in some public water supplies in Massachusetts and across the nation. PFAS were widely used in manufacturing, many consumer products, and firefighting foam. When discarded, PFAS has leached from these products and into water sources. The presence of PFAS is the result of pollution and not any action taken by our water system.

Massachusetts passed a drinking water standard for PFAS in October of 2020 which applies only to Public Water Systems (PWS) in Massachusetts. On Wednesday, April 10, 2024 the United States Environmental Protection Agency (EPA) announced that they have finalized a new federal National Primary Drinking Water Rule for PFAS, which will apply to PWS across the country. EPA's Maximum Contaminant Levels for PFAS compounds, PFOA and PFOS, at 4 parts per trillion (ppt), and PFNA, PFHxS, and GenX Chemicals at 10 ppt. Currently, Massachusetts Maximum Containment Level is 20 ppt for the sum for six PFAS compounds, which is referred to as PFAS6.

In Massachusetts, the Department of Environmental Protection (MassDEP) administers the federal Safe Drinking Water Act. MassDEP has to be at least as stringent with their standard as EPA and will have up to two years to adopt the new lower standard to comply with EPA's primacy requirements. MassDEP indicated they will convene a stakeholder group to advise them on adoption of new standards (MassDEP could choose to be more stringent than EPA or could act more quickly to adopt the standards than EPA allows). We expect to learn more about MassDEP's process in the coming weeks.

Now that a federal standard has been adopted, what does this mean for Wayland's water system?

Beginning in February of 2021, the Town of Wayland has been working to develop and implement the most effective treatment process to address elevated levels of per- and polyfluoroalkyl substances (PFAS6) in the Town's public water supply. The Town was pleased to announce in June 2022 the PFAS6 Treatment System was operating as designed and resulting

in non-detect levels of PFAS being distributed at the Happy Hollow Wellfield. This drinking water from the Happy Hollow Wellfield is blended with the Town's three other water supply wellfields to yield a combined PFAS level well below the MassDEP 20 ppt maximum contaminant level.

While we are in compliance with MassDEP's current standard, if MassDEP adopts EPA's new standard, then we would have to work to bring the levels in our finished water down to below the 4 ppt level. The Town is currently working on a permanent connection to the Massachusetts Water Resource Authority which would bring us in compliance when the new standard takes effect in Massachusetts.

The research and understanding into potential health impacts of PFAS continues to evolve. When a water source contains PFAS above the Massachusetts standard, the Massachusetts Department of Environmental Protection recommends consumers in a sensitive subgroup (pregnant or nursing women, infants and people diagnosed by their health care provider to have a compromised immune system), are advised not to consume, drink, or cook with water when the level of PFAS6 is above 20 ppt. As our scientific understanding evolves, further guidance may be issued. Consumers concerned about potential health effects of PFAS should consult a medical professional.

For more detailed information on this issue, please visit www.wayland.ma.us/pfas or contact the Wayland Water Division at 508-358-3672.

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BoPW Meeting 4/24/2024

Board Member Concerns

BoPW Meeting 4/24/2024

Review and Approve Meeting Minutes

- February 27, 2024

WAYLAND BOARD OF PUBLIC WORKS

Posted in accordance with the provisions of the Open Meeting Law

<https://www.mass.gov/the-open-meeting-law>

Town Building
41 Cochituate Road
Wayland, MA 01778
February 27, 2024

Present: C. Lewis (Chair), S. Greenbaum, E. Chiang, M. Wegerbauer, G. Uveges. Also present: C. Martin (Select Board Liaison), Dave Bernstein (Article OO Advocate), Matthew Abrahams (Abrahams Group Representative)

DPW Staff in Attendance: Tom Holder (Director), Joe Doucette (Superintendent), Don Milette (Water Superintendent)

Meeting was conducted remotely via Zoom. Meeting opened at 6:00 PM.

Announcements

C. Lewis commented on DPW beginning work on the South 20 Landfill which Holder confirmed. Holder estimated that the project won't be completed for another six to eight weeks.

Public Comment

None.

Water Operations and Model

Tom Holder offered opening remarks highlighting the various ongoing efforts that needed to be resolved as of last fall, including the development of the model's table of contents in order for it to be used to set FY25 rates.

Matt Abrahams called the Board's attention to the Water Model established last spring and the improvements made to it since then. C. Lewis highlighted the importance of understanding the model's structure and a number of its tabs were discussed.

Abrahams said that Retained Earnings was certified recently for \$809,574 which decreased from last year and clarified that many of the tabs are debt related. Specific discussion involved the Rate Model Tab, where Abrahams highlights weather impacts on water consumption. He also

spoke about water produced vs. water billed. Holder reported discrepancies discovered between data in the Annual Statistical Reports and what was actually experienced in operating the water system; The water billed figures were not compiled in the same time frame as those for water produced. Holder stated that the department would engage a consultant to perform a water audit.

Uveges questioned consumption figures from some Water Division accounts which prompted further discussion and clarification between Abrahams and the rest of the Board and DPW Staff. When members made a number of suggestions to improve the model's usability, Abrahams replied that he would implement them.

A discussion was had regarding retained earnings and how they're reflected in the model. Greenbaum asked whether water liens were posted to the Enterprise Fund to which Holder replied that he was awaiting a confirmation from the Finance Department.

C. Lewis recommended that staff and two Board members meet with Abrahams to refine the water model to which Holder replied that he would facilitate such a meeting.

Town Meeting Article OO - Establish Athletic Fields Planning Committee

D. Bernstein read a prepared statement promoting Article OO, for the formation of a Field Improvement Committee. Bernstein made comments on chronological and historical information relevant to field maintenance.

On behalf of DPW and the Recreation Department, Holder spoke about the option of creating a Working Group of staff which would work collectively to advance field improvements, as Bernstein suggested in his own proposal. He also outlined the expectations of Working Group goals, milestones, and deadlines integral to the Working Group's effectiveness.

Holder referenced a 2018 Field Strategic Plan which he thought could be the basis for evaluating current field needs. C. Lewis questioned why the recommendations of that report haven't been implemented and further questioned how the report could be used practically to assist in current planning efforts.

G. Uveges commented that without funding, no field improvements could be realized. S. Greenbaum voiced her support for a Committee over a Working Group as it would be more transparent and involve public input. Wegebauer stated his support of a Working Group as having been a member of the PFAS Working Group, he felt that arrangement was effective. Holder reiterated the effectiveness of the PFAS Working Group and their success in overseeing a complicated community issue. There was member discussion of Select Board vs. Town Meeting jurisdiction over this proposed Field Improvement Committee.

Dave Bernstein offered closing remarks. Board members refrained from making a formal vote on Article OO until the next meeting.

Transfer Station Budget

G. Uveges presented a financial overview regarding Transfer Station finances and reviewed the many aspects of revenue and expenses within the Transfer Station budget. He said that increases in expenses can only be met by increasing revenue such as increasing sticker, bag, and bulky fees. Uveges introduced the possibility of a recycling charge and/or credit card fee and other various means by which to increase revenue. He also referenced discussion of the Transfer Station's cash balance as well as the percentage of townspeople actually using the Transfer Station. When asked, Holder acknowledged the possibility of joint services with the town of Sudbury and stated he would contact his counterpart in Sudbury to gauge their thoughts on combining efforts.

G. Uveges called the Board's attention to the various uses of the Transfer Station and clarified that there is no legal obligation for the Town to either have a Transfer Station or provide trash/recycling collection service.

T. Holder remarked that DPW issues an invoice associated with bulky item disposal from various organizations in Town and further conversation was had to clarify Town use of the Transfer Station and possible impacts on customer service.

C. Lewis asked if this topic could be added to the next meeting agenda and if T. Holder could make any recommendations. Holder and members of the Board continued to discuss the merits of various options to increase revenue, with specific attention devoted to the possibilities of charging for recycling and/or implementing credit card fees.

Included in the packet for discussion: Transfer Station Draft Correct the Misunderstanding

Transfer Station Town Meeting Handout

C. Lewis inquired about getting approval for a Transfer Station promotional handout for Town Meeting to which Holder replied that he had not yet reached out to the Moderator with jurisdiction over Town Meeting Materials. Holder committed to reaching out to the Moderator.

Cemetery Finances and Rate

J. Doucette presented a spreadsheet which showed a comparison between Wayland and neighboring communities and their respective cemetery fees. He made a recommendation to increase Wayland's fees amounting to approximately a 3% increase overall. Uveges remarked that it should be confirmed that the Cemetery Trust contributes an adequate amount annually to fund perpetual care.

S. Greenbaum made a motion to accept the Cemetery Fee Rate Structure as proposed by J. Doucette. Uveges seconded. Uveges facilitated discussion regarding cremains areas and the need to anticipate additional areas for them. Wegerbauer questioned the rates for residential vs. non-residential burials.

Wegerbauer made a recommendation to amend the motion to keep the past or non-resident fees the same as they are currently. Chiang seconded and a vote was taken.

Wegerbauer aye, Uveges no, Chiang aye, Greenbaum no, Lewis aye. Motion passed (3-2-0).

A vote was taken on the main motion.

Wegerbauer aye, Uveges no, Greenbaum no, Chiang aye, Lewis aye. Motion passed (3-2-0).

Included in the packet for discussion: Cemetery Fee Comparison

Town Pool Water Bill

T. Holder provided an update on recent activity of the pool account. He remarked on a meeting he had with the Pool Manager which included discussion of charging the pool the municipal rate. Holder mentioned that the Water Division made a site visit to provide guidance on water consumption patterns and the determination of whether or not leaks were present.

Holder remarked that the current meter reading/consumption remains high and the current outstanding balance is approximately \$8,000. There was a discussion as to whether a ten month bill would inappropriately cause the consumption to be in higher tiers which would therefore cause a higher bill. Holder said that there was reasonableness to this theory and he would calculate what the bill would be if billed quarterly. A discussion was had on the merits of implementing the municipal rate to the pool account with no final determination made.

Proposed Water Department Regulation Revisions for Shut-off of Water for Nonpayment of Non-residential Accounts

S. Greenbaum initiated a discussion relative to exercising Town bylaw 72-4 which prohibits the Town from issuing permits if the applicant has delinquent utility bills. Greenbaum used an anticipated permit-reissuance by the Health Department to the Community Pool as an example of exercising this subject bylaw.

Holder remarked that the Town's Land Use Group periodically speaks about using this approach to encourage the payment of outstanding account balances. Greenbaum asked if this bylaw has ever been used to which Holder replied that the Wastewater Division used it successfully.

Holder stated that he would introduce this topic at the following morning's Department Head meeting and committed to reporting back to the Board on the results of his conversation. The timing of this topic is appropriate because the Town is establishing an electronic permitting system which would better enable this bylaw to be followed.

PFAS Update Including Possibility of Lease Extension

Holder remarked that with the lease expiring in June, he's currently working towards renewing the lease for two years with ECT2. He added that staff are currently working with ECT2 to resolve some backpressure issues being experienced currently. Chiang asked if the filter media had been replaced. Holder replied that replacement wasn't needed yet.

Route 20 South Landfill Visioning Committee Update

Lewis stated that the next Vision Committee meeting was scheduled for March 6 and is anticipating a presentation by The Collaborative at that meeting.

Solar Update

Lewis remarked that he sent a note to the Energy Committee letting them know that Town zoning doesn't allow for ground-mounted solar panels.

Update on Memo Regarding Unauthorized Materials Stored at 195 Main Street

Lewis remarked that he sent a memo which was responded to by the Recreation Department saying that the unauthorized materials didn't belong to them. The School Department responded saying that many of the materials are obsolete school items including old furniture.

Lewis said that he reached out to the Assistant Town Manager but hasn't heard anything back.

C. Martin stated she had introduced this topic at the recent Select Board Meeting and that the Town Manager would follow up with it.

Resident Request to Paint Murals on MWRA Emergency Connection Building

Holder remarked that he hadn't reached out to the MWRA but felt that they wouldn't be agreeable to a mural due to site issues. He further stated this is not the right time to consider murals on this yet-to-be operational building.

Crosswalk Website Status

Holder remarked that they were preparing to load presentation graphics onto the website which demonstrated recent improvements to crosswalks townwide. He said that they are expected to have the graphics placed within the next month.

Later in the meeting, Wegerbauer inquired about the status of other crosswalks being looked at. J. Doucette replied that he would work with the Project Manager and Police Chief but had no current update.

Update on Old Conn Path Crosswalk Resident Request

Lewis inquired on the status of the crosswalk located at Old Connecticut Path to which Holder replied that they have looked at the intersection and replaced the signage and poles to be more reflective. He said that they have additional plans to repaint pavement markings and install centerline pedestal awareness signs.

Uveges asked whether CPC funds could be used to pay for actuated crosswalk signals. Other members of the Board remarked that they couldn't be used.

Holder said that he would talk with the Police Chief about further considering this location for crosswalk signals.

Retain Website Domain Name "Wayland-MWRA.com"

C. Lewis asked if the Board wanted to retain an MWRA domain name that he had established. After a discussion, it was determined that the domain name was no longer needed.

Board Member Concerns

Wegerbauer inquired about Article E regarding the Enterprise Budget. Holder stated that he sent out information on Article E for informational purposes and that he would update the Finance Committee on the results of this BoPW meeting.

A discussion continued about the language which is included in the Enterprise article pertaining to retained earnings. Wegerbauer remarked that there would be no harm in listing the use of retained earnings in the Article narrative. C. Martin stated that if there was no intended use of retained earnings, it may not be prudent to have it listed.

It was noted that the inclusion of retained earnings in the article language impacted the development of the water financial model. Holder stated he would communicate the Board's desire to have the retained earnings listed in the Article to the Finance Committee, Finance Department, and Select Board Liaison.

S. Greenbaum asked about the status of Lakeshore Drive. Holder replied that both the Town and the property owner are communicating and completing their respective tasks with the intent of meeting within the next month.

Set Dates for Upcoming Meetings

The next regular BoPW meetings were set for 3/19/2024, 4/16/2024, 5/13/2024, 5/21/2024

Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any

None.

Adjourn

Uveges made a motion to adjourn. Greenbaum seconded and a vote was taken.

Lewis aye, Uveges aye, Chiang aye, Greenbaum aye, Wegerbauer aye. Motion passed (5-0-0).

BoPW meeting adjourned at approximately 9:57PM.

Respectfully Submitted,

Kay Champagne

Minutes Taker

BoPW Meeting 4/24/2024

Set Dates for Upcoming Meetings

BoPW Meeting 4/24/2024

**Topics Not Reasonably Anticipated by
the Chair 48 Hours Prior to Posting, if
any**

BoPW Meeting 4/24/2024

Concluding Remarks

BoPW Meeting 4/24/2024

Adjourn