



January 11, 2022

John Bugbee, Asst. Town Administrator
Town of Wayland
41 Cochitaute Road
Wayland, MA 01778

We are pleased to present this Price Proposal for Audit Services for the Town of Wayland, Massachusetts. We will perform the audit of the Town of Wayland's financial statements and components for the following all-inclusive fee for each engagement year.

Our fees for services are predicted on matching the expertise of our various staff with the work required. Proposed fees for our services are based on our anticipated time spent at our standard hourly rates. Rates for this engagement vary, depending upon the level of expertise required.

The attached fee represents an adjustment to past fees as we have all seen the rapidly increasing costs of goods and services over the last 18-24 months. Our technology costs and our employee costs (salaries and benefits) have risen and continue to rise dramatically.

We look forward to continuing our professional relationship with the Town of Wayland. If you have any questions, please do not hesitate to call. This proposal is valid for a period of 30 days.

Sincerely,

Alina Korsak, CPA
Principal
978.749.0005
akorsak@melansoncpas.com

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

800.282.2440 | melansoncpas.com

IV. APPENDIX B

PRICE PROPOSAL FORM

Annual Audit Services

(To be submitted in a **separate sealed envelope** from the Technical Proposal)

The price proposal set forth in this proposal shall constitute full and complete compensation for the services to be provided by the Auditing Firm. There shall be no reimbursement for out-of-pocket or other expenses incurred by the Auditor in connection with the performance of the services without the written approval from the Town. Any exceptions may result in the rejection of the proposal.

Proposer Melanson
Address 10 New England Business Center Drive
City/Town Andover State MA ZIP 01810
Respondent's Name Alina Korsak
Signature Alina Korsak
Title: Principal Date: January 11, 2022
Email: akorsak@melansoncpas.com Telephone: 978.749.0005 Fax: 978.749.0006

1. The proposal must include annual, all-inclusive fixed fee for each engagement year and a separate fee for the 'EOY' Compliance Supplement".

Fiscal Year Ended	Basic Statement	EOY Compliance Supplement
June 30, 2022	<u>\$43,000</u>	<u>\$7,000</u>
June 30, 2023	<u>\$44,000</u>	<u>\$7,500</u>
June 30, 2024	<u>\$45,000</u>	<u>\$8,000</u>

Fiscal Year Ended	Single Audit A -133	(2 programs)
June 30, 2022	<u>\$10,000</u>	<u></u>
June 30, 2023	<u>\$10,500</u>	<u></u>
June 30, 2024	<u>\$11,000</u>	<u></u>

2. Comprehensive Annual Financial Report in addition to the basic statement:

June 30, 2022	<u>\$7,500</u>
June 30, 2023	<u>\$7,500</u>
June 30, 2024	<u>\$7,500</u>

Fiscal Year Ended**OPEB Trust**

June 30, 2022

\$5,500

June 30, 2023

\$5,800

June 30, 2024

\$6,000**Fiscal Year Ended****Housing Trust**

June 30, 2022

\$3,500

June 30, 2023

\$3,700

June 30, 2024

\$3,900

Total Fixed Fee Contract Price for Year 2022 in words: Seventy-Six Thousand Five Hundred

Total Fixed Fee Contract Price for Year 2023 in words: Seventy-Nine Thousand

Total Fixed Fee Contract Price for Year 2024 in words: Eighty-One Thousand Four Hundred